

East Peckham Parish Council

To: Members of the Parish Council, From J. Perretta

Wednesday 16th September 2026

You are hereby given notice to attend the Meeting of East Peckham Parish Council Asset Committee Meeting to be held on 23rd September 2026 at 6.30pm in the Parish Meeting Room, Jubilee Hall, Pippin Road, East Peckham TN12 5BT.

For those planning to attend with mobility issues, step-free access is available via the sports hall entrance.

EPPC Asset Committee Agenda

- 1. Election of Chair and Vice Chair;**
- 2. Attendees, Apologies for absence;**
- 3. Signing of Minutes of previous meeting; 11th March 2026;**
- 4. Declarations of interest or lobbying in accordance with Council's Code of Conduct;**
- 4. Suspend Standing Orders to enable members of the public to address the meeting.**

(15 minutes will be available for this item, every speaker is limited to 3 minutes).

4.1 To receive correspondence from residents.

4.2 To listen to issues from residents.

(Councillors will not have a discussion or debate on the resident's issues, however they will decide if the issue is to be placed on the agenda for the next full council meeting or if the Clerk could reply to the resident).

Standing orders to reconvene.

5. Asset Management and Maintenance

5.1 To receive an update on asset works completed since the previous meeting

5.2 To receive reports and findings from the annual asset inspections, including;

- Fire Alarm Inspection
- Building survey
- Fire Risk Assessment
- Emergency Lighting Inspection
- Street Lighting Survey
- Playground Repairs and Maintenance
- Playground Operational Inspection
- Playground Risk Assessment App update

5.3 To receive an update on previously approved works and confirm target completion dates and outstanding actions.

6. Facilities and Infrastructure

6.1 To consider the removal of the Scope recycling bin and agree any actions required.

6.2 To consider CCTV to cover the bins.

6.3 To consider surface material options and estimated costs for the proposed perimeter exercise path and agree any recommendations.

6.4 To consider options for installing time-lock controls to the Village Public Toilets and agree any action required.

6.5 To consider air conditioning and ventilation options for Jubilee Hall and agree any action required.

6.6 To receive an update regarding the solar energy.

7. To consider the installation of solar panels on village public toilet facilities.

8. To discuss the Annual Water Test Risk Assessment findings and consider any actions.

9. Update on works to replace the existing water tank with water cylinders following recommendations arising from the Legionella risk assessment.

10. To consider and approve quotations relating to Asset Committee Projects and maintenance works within the Committee's delegated authority and to make recommendations to Full Council where expenditure exceeds delegated authority.

9. Matters for future discussion

10. Next Meeting Date

Meeting closed