

EAST PECKHAM PARISH COUNCIL

The Parish Office, East Peckham Jubilee Hall, Pippin Road, East Peckham, Tonbridge, Kent, TN12 5BT

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Minutes of the Youth & Community Committee Meeting on 17th September 2025, held in the Parish Meeting Room at Jubilee Hall, Pippin Road, East Peckham, TN12 5BT at 6.15pm.

MINUTES

1 **Attendees and apologies for absence**

Attendees: M. Joannes, D. Seal, T. Hendry Lewis, A. Courtney-Jones, D. Fairless, Parish Clerk.

Apologies: A. Courtney-Jones

2 **To agree previous minutes from 16th July 2025 as a true and accurate record**

It was resolved to accept the minute as a true and accurate record.

Proposed: D. Seal, seconded: T. Hendry-Lewis, All in favour

3 **To take residents comments, questions & feedback**

None present, several emails received regarding info on the Christmas Lights Switch On event

4 **Community Garden;**

5.1 Update on the current progress

Assistant Clerk J. Perretta has circulated an update on the current progress and plans over the next few months, which was briefly discussed.

5.2 How does the committee propose the garden will be maintained in the future.

M. Joannes stated a group of volunteers will be helping with general maintenance, annual pruning day, fruit picking weeks etc. M. Gurnett has volunteered to mow the grass areas where appropriate.

Proposes request Community Enhancement budget to cover costs.

Proposed: M. Joannes, seconded: D. Seal, all in favour

5.3 Committee to consider an annual budget to use for the appointment of a gardener to work ad hock through the seasons to aid volunteers (Parish officed to manage this)

March – August £3840 for 6 months garden maintenance (240 hours @ £16phr) plus Tree planting budget- £320. Quote for metal troughs for watering also approved.

3 quotes re hard standing within the community garden were presented, after review it was resolved to accept Option 3 for £6312.09.

It was resolved to accept the above quotes, subject to approval by Full Council.

Proposed: D. Seal, seconded: M. Joannes, all in favour.

5 **Update on cookery + permaculture classes and resolve any costs involved.**

The Parish Office has only received 2 enquiries, resolved to leave this for now and look at again in the future.

Proposed: M. Joanne, seconded: D. Seal, all in favour

Permaculture: several people have shown interest so far, dates to be confirmed once the garden is open and finished.

6 **Update on playground refurb process.**

Researching potential designs and items to include is ongoing. Initial quotes and designs are being sought to give an idea of potential budget required and if grants will need to be applied for.

7 Update on the Halloween Event and resolve any budget spend required

M. Joannes is coordinating volunteers, Parish Office to put a request on Facebook for more. All activities and decorations have been planned. There may be a small Strobe light, so a warning will be on the door, and it will be turned off if required.

A partition screen has been ordered to check if it work, if so more will be ordered to enable portioning of the hall and create a better flow through the building. Bookings are cash only, on the door, places to be reserved via the Parish Office. Gravestone rubbings to be used for décor. £80 spent on treats and decs, screens potentially £250. J. Perretta to sort apples for apple bobbing. Music to be provided by L. Swift, lights are in stock and facepainting has been booked (extra charge for participants)

8 Initial Plan for the Christmas Lights Switch On and potential budget

Local groups to be contacted to see if wish to play games etc for fundraising. A Photobooth stall will be arranged (no fee)

To confirm if Father Christmas has been approached for the event.

Stalls – initial limit of 20, £10 per stall.

Choirs to be asked if wish to sing

Methodist Church to be approached regarding hot drinks and electrics.

Music – it was suggested to invite a converted ambulance into a mobile disco – music, lights, speakers, announcements etc. It was resolved to get a quote for the cost.

Proposed: M. Joannes, seconded: T. Hendry-Lewis, all in favour

9 Matters for discussion at the next meeting

Halloween

Christmas

10 Next meeting date

Events – potentially 26th October, if required.