

EAST PECKHAM PARISH COUNCIL

The Parish Office, East Peckham Jubilee Hall, Pippin Road, East Peckham, Kent, TN12 5BT
Clerk to the Council, Mrs M. Piscina, Telephone/answerphone: 01622 871309
Website: www.eastpeckham-pc.gov.uk Email: councilmanager@eastpeckham-pc.gov.uk



Dear East Peckham Parish Councillors,

YOU ARE HEREBY SUMMONED TO ATTEND an Events meeting of the Parish Council on 29th October 2025 in the Meeting Room at Jubilee Hall, Pippin Road, East Peckham, TN12 5BT at 6.45pm.

24th October 2025

M. Piscina

Clerk of the Council

AGENDA

- 1 Attendees, Apologies for absence and Additions to the Committee
- 2 To discuss the Halloween event on 02.11.25
 - 2.1 To confirm ticket sales;
 - 2.2 To confirm costs & discuss remaining budget for 2024/2025;
 - 2.3 To confirm volunteers and roles on the night
 - 2.4 To confirm any outstanding tasks ahead of the event
- 3 To discuss the Christmas Lights switch on and resolve any actions:
 - 3.1 To confirm stalls & locations
 - 3.2 To confirm budget for Christmas Tree
 - 3.3 To agree who will turn on the tree lights;
 - 3.4 To confirm event timings;
 - 3.5 To discuss power supply and resolve any costs;
 - 3.6 To confirm budgets for publicity, treats for children and other items required
 - 3.7 To consider holding a raffle on the day
- 4 Any other matters to be discussed at the next meeting:
- 5 Next meeting date:

Meeting closes