

# EAST PECKHAM PARISH COUNCIL

The Parish Office, East Peckham Jubilee Hall, Pippin Road, East Peckham, Tonbridge, Kent TN12 5BT

Clerk to the Council, Mrs M Piscina , Telephone 01622 871309

Website: [www.eastpeckham-pc.gov.uk](http://www.eastpeckham-pc.gov.uk) Email: [councilmanager@eastpeckham-pc.gov.uk](mailto:councilmanager@eastpeckham-pc.gov.uk) Twitter @East PeckhamPC

## To Members of East Peckham Parish Council

YOU ARE HEREBY SUMMONSED TO ATTEND a meeting of the Full Parish Council to be held on Wednesday 17<sup>th</sup> September 2025 in the Meeting (Committee) Room at the East Peckham Jubilee Hall, Pippin Road, East Peckham, Tonbridge, Kent, TN12 5BT at 7.00 p.m.

Yours faithfully.

Michelle Piscina, Parish Clerk.

11.09.2025

NOTICE OF MEETING – Public Notice of the meeting has been given in accordance with Schedule 12, Para 10(2) of the Local Government Act 1972.

- The meeting is open to the press and public and may be filmed. If members of the public do not wish to be filmed, please contact the Clerk before the meeting starts.
- Mobile phones must not be used during meetings
- The meeting will adjourn for 15 minutes to take questions from the public and each speaker will have 3 minutes. The public may not speak at any other time unless invited to do so by the Chairman
- Only one conversation may happen at a time, councillors who wish to speak should raise their hand and await acknowledgement from the Chairman
- All decisions require a proposer and a show of hands, a seconder is recommended.
- Councillors are reminded of the 7 Nolan Principles and Code of Conduct for conduct of people in public life.

## AGENDA

1. **Attendees, apologies for absences and absentees:** To receive and approve any apologies.
2. **Declarations of Interests and/or lobbying**
3. **Minutes of the previous meeting -** To confirm the accuracy of the minutes of the meeting held on 16<sup>th</sup> July 2025 as a true and accurate record
4. **To receive an update on items discussed and resolved at previous meetings**
5. **Elections and Vacancies**  
Councillor vacancies: There are currently 2 vacancies, 1 application received.
6. **Reports from Police & Community Warden**  
  
*Suspend Standing Orders to enable members of the public to address the meeting*
7. **County Councillors, Borough Councillors, Residents,**
  - 7.1 To receive reports from County Councillor, Borough Councillors,
  - 7.2 To receive correspondence from residents
  - 7.3 To take questions from residents  
(Councillors will not have a discussion or debate on the residents' issues. They will decide if the issue is to be placed on the next Full Council Meeting Agenda or if the Clerk could reply to the resident)  
*Standing Orders to reconvene*
8. **To receive a report from the Chairman / Clerk**
9. **Groups & Organisations:** To receive reports from the Chairman of Committees, Sub-Committees and Working Groups that have met since the last Full Council Meeting
10. **To receive reports from members who attended any meeting on behalf of EPPC not included elsewhere on the agenda**

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## 11. Finance

- 11.1 To note the approval of Bank Reconciliations and Accounts for July and August 2025
- 11.2 To review and approve the Schedule of Upcoming Payments
- 11.3 To consider any requests for grants and donations
- 11.4 To consider and approve any quotes received
- 11.5 To consider and approve the renewal fee for the annual insurance policy, due in Oct 2025

## 12. Community Garden

To receive an update on the works completed to-date and next steps forward, and to consider and approve any further budget requirements.

## 13. Men's Shed

Update on TM Active's plans to create an East Peckham Men's Shed. Council to consider and resolve supporting the initiative by providing a space for the weekly meetings to take place in free of charge for a limited period of time whilst it becomes self-sustaining.

## 14. Planning

### **APPLICATION NO: 25/01876/EIASCO (Tunbridge Wells Borough Council)**

**PROPOSAL:** EIA Scoping Opinion: Proposed development of up to 520 residential dwellings, a local centre, sports provision, play space, together with associated drainage, landscaping and highways work.

**ADDRESS:** Badsell Farm, Badsell Road, Five Oak Green, Tonbridge, Kent

The application can be viewed online at [www.tunbridgewells.gov.uk/appsearch](http://www.tunbridgewells.gov.uk/appsearch) - Follow the on-screen instructions to search for this application

### **Reference: 25/01332/PA**

**Proposal:** Single storey rear extension

**Location:** FORGE HOUSE, 179, TONBRIDGE ROAD, EAST PECKHAM, TONBRIDGE, TN12 5JP

The application may be viewed at [www.tbmc.gov.uk/view-planning-applications](http://www.tbmc.gov.uk/view-planning-applications)

## 15. Planning and Transport Committee Terms of Reference

Council to review and resolve to adopt Terms of Reference

## 16. Investment Policy

Council to review and resolve to adopt Investment Policy

## 17. Perimeter Path at The Playing Fields

To discuss and resolve the draft tender document and next steps in the process.

## 18. Byelaws

To consider and resolve the final draft ahead of the Byelaws ahead of the public consultation process.

## 18. Council to consider and resolve any motions they wish to propose for inclusion at the KALC AGM

## 19. Matters to be discussed in private

Staffing

15.1) Recruitment of Facilities Maintenance Role following staff resignation

15.2) Update on Temporary Admin support, Parish Office workload and future projects that may affect this

15.3) To approve the national increase in salaries for EPPC staff

## 20. Matters to be discussed and decided at the next meeting.

## 21. Date and Time of next meeting: Proposed Wednesday 15<sup>th</sup> October 2025 at 7pm