

EAST PECKHAM PARISH COUNCIL

The Parish Office, East Peckham Jubilee Hall, Pippin Road, East Peckham, Tonbridge, Kent TN12 5BT

Clerk to the Council, Mrs M Piscina , Telephone 01622 871309

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To Members of East Peckham Parish Council

YOU ARE HEREBY SUMMONSED TO ATTEND an extraordinary meeting of the Full Parish Council to be held on Wednesday 25th June 2025 in the Meeting (Committee) Room at the East Peckham Jubilee Hall, Pippin Road, East Peckham, Tonbridge, Kent, TN12 5BT at 7.00 p.m.

Yours faithfully.

Michelle Piscina, Parish Clerk.

20.06.2025

NOTICE OF MEETING – Public Notice of the meeting has been given in accordance with Schedule 12, Para 10(2) of the Local Government Act 1972.

- The meeting is open to the press and public and may be filmed. If members of the public do not wish to be filmed, please contact the Clerk before the meeting starts.
- Mobile phones must not be used during meetings
- The meeting will adjourn for 15 minutes to take questions from the public and each speaker will have 3 minutes. The public may not speak at any other time unless invited to do so by the Chairman
- Only one conversation may happen at a time, councillors who wish to speak should raise their hand and await acknowledgement from the Chairman
- All decisions require a proposer and a show of hands, a seconder is recommended.
- Councillors are reminded of the 7 Nolan Principles and Code of Conduct for conduct of people in public life.

AGENDA

1. **Attendees, apologies for absences and absentees:** To receive and approve any apologies.
2. **Declarations of Interests and/or lobbying**
3. **To receive and note the Annual Internal Audit Report and any recommendations included within.**
4. **To review and approve all documents associated with the 2024/2025 Annual Governance and Accountability Return 2024/25.** (Includes the Annual Governance Statement and Accounting Statements)
5. **To approve Clerk's overtime incurred whilst working on the above and other council matters**

Meeting Closes