

EAST PECKHAM PARISH COUNCIL

The Parish Office, Jubilee Hall, Pippin Road, East Peckham, Tonbridge, Kent, TN12 5BT
Clerk to the Council, Mrs M. Piscina, Telephone/answerphone: 01622 871309
Website: www.eastpeckham-pc.gov.uk Email: councilmanager@eastpeckham-pc.gov.uk



Dear East Peckham Parish Councillors,

YOU ARE HEREBY SUMMONED TO ATTEND an Asset meeting of the Parish Council on 28th May 2025 in the Meeting Room at Jubilee Hall, Pippin Road, East Peckham, TN12 5BT at 6.30pm.

20th May 2025 J. Perretta **Assistant Clerk of the Council**

NOTICE OF MEETING – Public Notice of the meeting has been given in accordance with Schedule 12, Para 10(2) of the Local Government Act 1972. The meeting is open to the press and public and may be filmed

Mobile phones must not be used during meetings

The meeting will adjourn to take questions from the public, the public may not speak at any other time unless invited to do so by the chairman

Only one conversation may happen at a time

All decisions require a proposer and a show of hands, a seconder is recommended.

Councillors are reminded of the seven Nolan Principles and Code of Conduct for conduct of people in public life.

AGENDA

1. **Apologies for absence:**

2. **Present:**

3. **Declarations of Interests and/or lobbying;**

*Suspend Standing Orders to enable members of the public to address the meeting.
(15 minutes will be available for this item, every speaker is limited to 3 minutes).*

4. **4.1 To receive correspondence from residents.**

4.2 To listen to issues from residents.

(Councillors will not have a discussion or debate on the resident's issues, however they will decide if the issue is to be placed on the agenda for the next full council meeting or if the Clerk could reply to the resident).

Standing orders to reconvene

5. **To approve the Minutes of the meeting held on 12th February 2025.**

6. **To appoint Chair & Vice Chair;**

7. **Committee chair to offer an update on resolved works & costs;**

8. **To discuss and resolve any outstanding works;**

9. **To discuss and agree an annual budget for new public toilet maintenance;**

10. **To discuss, Annual & Operational playground Inspection training & future requirements;**

11. **CCTV upgrade & Resolve costs;**

12. **Community Garden update;**
13. **Solar export payback figures;**
14. **To approve any quotes;**
15. **To approve, forthcoming Annual Legal Checks;**
 - 14.1 Fire Extinguisher Service (due 21.06.25)
 - 14.2 Legionella Testing (due 01.07.25)
 - 14.3 Gas Boiler Service (due 07.08.25)
 - 14.4 Pat Testing (due 09.09.25)
 - 14.5 Tree Survey (due 23.09.25)
16. **Any matters of discussion for the next meeting;**
17. **Next meeting date; 24th September 2025 at 6.30pm**