

EAST PECKHAM PARISH COUNCIL

The Parish Office, East Peckham Jubilee Hall, Pippin Road, East Peckham, Tonbridge, Kent TN12 5BT

Clerk to the Council, Mrs M Piscina , Telephone 01622 871309

Website: www.eastpeckham-pc.gov.uk Email: councilmanager@eastpeckham-pc.gov.uk Twitter @East PeckhamPC

Minutes of a meeting of the Full Parish Council held on Wednesday 18th December 2024 in the Meeting (Committee) Room at the East Peckham Jubilee Hall, Pippin Road, East Peckham, Tonbridge, Kent, TN12 5BT at 7.00 p.m.

23.12.24 Assistant Clerk J. Perretta.

MINUTES

- Attendees, apologies for absences and absentees:** To receive and approve any apologies.
Present: Parish Councillors M. Williams, D. Seal, M. Joannes, T. Eastwood, J. Scorey, D. Fairless, Borough Councillor M. Boughton, Assistant Clerk J. Perretta.
Apologies: Cllr S. North, A. Courtney – Jones, R. Mewett & KCC S. Hudson.

- Declarations of Interests and/or lobbying:** None.

- Minutes of the previous meeting -** To confirm the accuracy of the minutes of the meeting held on 20th November 2024.

Proposed; D. Seal **Seconded.** D. Fairless All in Favour

- To receive an update on items discussed and resolved at previous meetings:** See below.

- Elections and Vacancies**

Councillor vacancies: There are currently 2 vacancies.

- Reports from Police & Community Warden**

Reports were circulated, see appendix 2.

Suspend Standing Orders to enable members of the public to address the meeting

- County Councillors, Borough Councillors, Residents,**

7.1 To receive reports from County Councillor, Borough Councillors: See appendix 2 for further information.

On Monday Government published a devolution white paper which will reorganise local government. Looking to abolish Tonbridge & Malling Council, KCC and creating a new Mayor of Kent and create 1 Council. M. Boughton cannot yet confirm what this means and what it would look like. Parish Councils will not be affected.

Church Lane is due to open this evening, T. Eastwood has reported an unguarded hole, M. Boughton agreed to report this once the meeting is over.

Please take photographs of overflowing bins and report to M. Boughton

D. Seal has agreed he will request M. Boughton be added to the Facebook residents page to better manage residents concerns around poo bins, bins etc.

7.2 To receive correspondence from residents:

Reports received from residents in relation to street lights and Christmas motifs not working. Works have been reported to our electrical contractor and works have been booked in. Residents have requested more Christmas lights next year in areas that is possible due to power. A resident has requested a light on the playing field for night time dog walking. Speed watch information has been provided on Facebook and residents have been informed to form their own group.

Residents have concerns regarding rubbish bins being left on pavements and not being put away.

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7.3 To take questions from residents; None present

Standing Orders reconvened

8. To receive a report from the Chairman / Clerk

Reports were circulated, see appendix 2.

9. Groups & Organisations: To receive reports from the Chairman of Committees, Sub-Committees and Working Groups that have met since the last Full Council Meeting:

Reports received from Asset Committee, updating all of Maintenance jobs actioned, including;

Removal of damaged wooden bench.

Annual tree survey and recommended works, actioned.

Annual Play equipment checks and report.

New Fire Alarm System.

Awaiting works & start dates.

The Events committee were thanked for a successful Christmas Light switch on Event. T. Eastwood has suggested light up bollards are purchased for the road closures for future events.

10. To receive reports from members who attended any meeting on behalf of EPPC not included elsewhere on the agenda: M. Williams attended the KCC Highways Training which he found really useful. D. Seal attended the KALC AGM & collected some useful information for village groups.

11. Finance

11.1 To note the approval of Bank Reconciliations and Accounts for October and November 2024: October bank reconciliation approved. Novembers, deferred until January.

Proposed: D. Seal **Seconded:** M. Joannes All in Favour

11.2 It was resolved to approve the December Schedule of Upcoming Payments.

Proposed: D. Seal **Seconded:** M. Joannes All in Favour

11.3 It was resolved to defer the donation request received until January 2025.

11.4 To consider potential ideas for Cost of Living grant if available next year. Deferred.

11.4 No quotes were submitted for consideration

12. To review and accept proposed Budget and Precept for 2025/26:

It was confirmed the committee has received copies of the budget. JP has confirmed she has chased N Power regarding payback from solar panels. M. Williams explained cost codes & precept information & how the amount requested is reached. It was resolved to reassess the budget for church grass cutting before finalising the budget. It was resolved that in principle the precept has been agreed & will be formally agreed in January 2025.

Proposed: M. Joannes **Seconded:** D. Seal All in Favour

13. Updates regarding S106 Application, Land Purchase and BOAT Application (Westwood Road).

S106 monies from The old Rose & Crown site have been approved and designated to 2 projects in January. M. Boughton has requested the PC copy him in in any future contact. We are still waiting on monies from Brunswick Park and Rhoden Farm developments, M. Boughton will enquire about this.

M. Williams has confirmed the old allotment land has been purchased and now belongs to the PC.

The application to retain a public right of way in Westwood Road has been successful.

14. Policy and TOR Approval

Final Approval of the Staff Induction, Staff Appraisals, Annual Leave, Performance Review, Staff Disciplinary Policies, and Staffing Committee Terms of Reference. Deferred until next meeting.

15. KALC Awards 2025: M. Williams has asked the committee to consider a nominee and decisions to be made at the next meeting in January. JP has re sent the KALC outline for information.

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16. Planning Applications:

To note any comments / objections for the below applications:

Ref: 24/01815/PA **LOCATION:** 513, Bullen Lane, East Peckham, Tonbridge, TN12 5LP

PROPOSAL: Single storey rear extension.

Resolved that the council have no objection.

Proposed: D. Seal **Seconded:** M. Joannes All in Favour

Ref: 24/01877/PA **LOCATION:** BULLEN HOUSE, 88, BULLEN LANE, EAST PECKHAM,
TONBRIDGE, TN12 5LX

PROPOSAL: Listed Building Application: Restoration and refurbishment following fire damage.

Resolved to leave to Heritage Dept.

Proposed: M. Williams **Seconded:** D. Seal All in Favour

Ref: 24/01908/PA **LOCATION:** 2 CROWHURST OAST, 83, BELLS FARM ROAD, EAST PECKHAM,
TONBRIDGE, TN12 5NA

PROPOSAL: Listed Building Application: Reduction of two window cills to convert to full height door and window, replacement of two external doors for stable doors with 6 pane glazing over, landscaping alterations, replacement of up and over garage door with swing door and various internal alterations.

Resolved to leave to Heritage Dept.

Proposed: M. Williams **Seconded:** D. Seal All in Favour

Ref: 24/01946/PA **LOCATION:** THREE POINTS COTTAGE, 122, ADDLESTEAD ROAD, EAST
PECKHAM, TONBRIDGE, TN12 5NN

PROPOSAL: Listed Building Application: Replacement Windows

Resolved to leave to Heritage Dept.

Proposed: M. Williams **Seconded:** D. Seal All in Favour

Ref: 24/01931/PA **LOCATION:** Brook Farm, Five Oak Green Road, Tonbridge, Kent, TN11 0QN

PROPOSAL: Consultation by Tunbridge Wells Borough Council: (24/02309/FULL - Conversion of existing barn to dwelling, including changes to fenestration on all elevations, additional external wall to stables)

Resolved the council have no objection.

Proposed: D. Seal **Seconded:** T. Eastwood All in Favour

17. To consider Council's views on whether a speed camera would be necessary on the A228 Branbridges Way between the Branbridges roundabout and the Hop Farm roundabout. M. Boughton has asked Kent and Medway Safety Partnership to support having a speed camera based on evidence collated by community enforcement. It was resolved that the PC would fully support an application to proceed.

Proposed: T. Eastwood **Seconded:** D. Seal All in Favour

18. Matters for discussion in private

18.1 Resignation of Maintenance staff member and review of role going forward: It was resolved that M. Williams will create a maintenance role spec. This would include tasks such as external works, working 2 – 3 days per week .Decision deferred until January.

19. **Matters to be discussed and decided at the next meeting.** Maintenance person, speed camera, all deferred items.

19. **Date and Time of next meeting:** *Wednesday 15th January 2025 at 7pm*

Meeting Closed: 8.20pm.