



# **EAST PECKHAM PARISH COUNCIL**

The Parish Office, East Peckham Jubilee Hall, Pippin Road, East Peckham, Tonbridge, Kent  
TN12 5BT

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Dear East Peckham Parish Councillors,

**YOU ARE HEREBY SUMMONED TO ATTEND** an Events meeting of the Parish Council on 4<sup>TH</sup> December 2024 in the Meeting Room at Jubilee Hall, Pippin Road, East Peckham, TN12 5BT at 6.30pm.

**27.11.24                      J. Perretta                      Assistant Clerk of the Council**

**NOTICE OF MEETING – Public Notice of the meeting has been given in accordance with Schedule 12, Para 10(2) of the Local Government Act 1972.**

- **The meeting is open to the press and public and may be filmed. If members of the public do not wish to be filmed, please contact the Clerk before the meeting starts.**
- **Mobile phones must not be used during meetings**
- **The meeting will adjourn for 15 minutes to take questions from the public and each speaker will have 3 minutes. The public may not speak at any other time unless invited to do so by the Chairman**
- **Only one conversation may happen at a time, councillors who wish to speak should raise their hand and await acknowledgement from the Chairman**
- **All decisions require a proposer and a show of hands, a seconder is recommended.**
- **Councillors are reminded of the seven Nolan Principles and Code of Conduct for conduct of people in public life.**

## **AGENDA**

- 1 **Apologies for absence:**
- 2 **Present ;**
- 3 **To approve the minutes of the meeting held on 6<sup>th</sup> November 2024**
- 4 **To discuss and resolve any final expenses;**
- 5 **To discuss and resolve layout of stalls, Santa, PA.**
- 6 **To discuss and resolve timings, PA speaker, electricity supply & safety measures.**
- 7 **Any other matters to be discussed at the next meeting: Debrief of Christmas light switch on, update the committee on budget.**

**Next meeting date: 8<sup>th</sup> January 2025 at 6.30pm**