

EAST PECKHAM PARISH COUNCIL

The Parish Office, East Peckham Jubilee Hall, Pippin Road, East Peckham, Tonbridge, Kent TN12 5BT

Clerk to the Council, Mrs M Piscina , Telephone 01622 871309

Website: www.eastpeckham-pc.gov.uk Email: councilmanager@eastpeckham-pc.gov.uk Twitter @East PeckhamPC

Minutes of a meeting of the Full Council held on Wednesday 17th July 2024 in the Meeting (Committee) Room at the East Peckham Jubilee Hall, Pippin Road, East Peckham, Tonbridge, Kent, TN12 5BT at 7.00 p.m.

MINUTES

1. **Apologies for absences and absentees**

Present: Councillors M. Williams, D. Seal, R. Mewett, M. Joannes, T. Eastwood, T. Fryer, D. Fairless, Parish Clerk, TMBC Councillor M. Boughton

Apologies: A. Courtney-Jones, KCC / TMBC Councillor S. Hudson

2. **Declarations of Interests and/or lobbying**

M. Williams declared an interest in Point 14

3. **Minutes of the previous meeting** - To confirm the accuracy of the minutes of the meeting held on 19th June 2024.

It was resolved that the minutes were a true and accurate record of the meeting, but to add in the relevant legislation point under the **PROW application for the land in Westwood / Drage Road**.

Proposed: M. Joannes **Seconded:** D. Seal **All in favour**

4. **To receive an update on items discussed and resolved at previous meeting**

The Solar Panel Display screen has been installed, unfortunately it is faulty so awaiting replacement. Once fully active and all the details are displayed, the Clerk will advertise the relevant statistics.

Parish Online – Clerk has issued individual logins to Councillors who requested one.

The Community Fridge will move to the Methodist Church next week, numbers are now increasing, and is set up independently with it's own bank account.

5. **Elections and Vacancies**

Councillor vacancies: There are currently 2 vacancies.

T. Fryer stated that he will be stepping down as of this evening and handing in his official notice.

Parish Clerk will notify TMBC

6. **Reports from Police & Community Warden**

No reports received

Suspend standing orders to enable members of the public to address the meeting

7. **County Councillors, Borough Councillors, Residents,**

7.1 To receive reports from County Councillor, Borough Councillors,
M. Boughton reported that TMBC have paused the Local Plan whilst they await to hear what changes the new government will bring in. The plan was due to be published this week, but on-hold to await update as will affect evidence supporting it.

7.2 To receive correspondence from residents
Email received regarding the streetlights that are no longer working – several street lights are no longer working and have been waiting for them to be fixed for several months.
Email received regarding benches and plants at the Methodist – these have been planted today and benches to be decided: Office to contact Mark Edwards regarding cost of installing 4 benches at the playing fields near the school, 4 to be on-hold for the Methodist until clarification of current works in

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progress to ensure they are not put in an inconvenient place.

7.3 To take questions from residents

None Present

Standing Orders to reconvene

8. To receive a report from the Chairman / Clerk.

M. Williams – Brook Farm have made a change to the flood report, that seems contradictory, but no other developments have been made to application at this stage.

As we do not currently have a Co-option policy, is having one created for those wishing to apply as a councillor. A 'DRAFT' copy will be circulated to the committee and to any parties interested applying.

Clerk – Garden Competition had a record 16 entries this year. D. Seal fed back as one of the judges: There were some great entries, with the winners having been nominated and will be informed and awarded their prizes later this week.

9. **Groups & Organisations:** To receive reports from the Chairman of Committees, Sub-Committees and Working Groups that have met in the last 4 weeks

Assets: Nothing to report

D. Seal gave an update on the Climate Committee's proposed project of creating a map showing the 126 listed buildings in the village alongside walking routes. The planned routes are to be mapped out over the coming months, with maps put together, printed and then made available for sale to residents and visitors for a small amount.

D. Seal gave a brief update on the Almshouses

10. **Members who attended any meeting on behalf of EPPC not included elsewhere on the agenda will be invited to give a report.**

M. Williams attended a 2-part Bio Net Diversity session, as this will impact future planning applications going forward. Also attended a KALC meeting – their new website is live; is more user-friendly and interactive for Parishes to find information and support on a wide range of matters.

11. **Finance**

11.1 To review and approve Bank Reconciliations and Accounts for May and June 2024

Resolved to accept both May and June's accounts, signed by the Chairman

Proposed: D. Seal **Seconded:** M. Joannes **All in Favour**

M. Williams passed on paperwork to be signed for bank signatories that needs verification

11.2 To review and approve Schedule of Upcoming Payments

The schedule of upcoming payments was reviewed and approved:

One Touch Cleaning	Invoices now received but inaccurate so awaiting updated ones
Salaries	£3,251.43 * slight variation due to overtime.
Engie	£236.60
Veolia	£130*
HMRC	£677.37
Nest	£240 *
Castle Water	£6.06

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Drax	£446.65
British Gas	£80.81
Grassland Services	£1488.00
Domestic Rates (TMBC)	£524.00 (August)
Mark Edwards	£2370
Capel Nursery	£395.47 + £444
Paice	£1049.76
LCC	£1,323.60 – guesstimate as awaiting final invoice

Proposed: D. Seal **Seconded:** S. North **All in Favour**

11.3 To discuss and resolve requests for grants and donations
None received

11.4 To discuss and resolve any quotes received
Removal of the Lime Tree suckers at the churchyard - £400 (Mark Edwards)
It was resolved to accept the quote - **Proposed:** S. North **Seconded:** M. Joannes **All in favour**

Boot cleaners for playing fields – it was resolved to go with option 1 and purchase 2.
Proposed: S. North **Seconded:** R. Mewett **All in favour**

Football pitch marking quotes – It was resolved to accept Option 1 for the pitch markings.
Also resolved to offer up to £500 for the goal posts or purchase our own.
Proposed: S. North **Seconded:** D. Seal **All in favour**

Methodist Church Clock – 2 very different quotes have been supplied by the Methodist Church to restore the clock. S. North suggested contacting a local company in Yalding for a quote – to request a site visit and then quote for renovation. It was resolved to gain the third quote.
Proposed: D. Seal **Seconded:** T. Eastwood **All in favour**

12. **Planning Applications for comment:**
None

13. **Street Lights**
T. Eastwood spoke to Marwoods regarding the proposed works, he will draw up a specification and then will ask the contractors to requote to the specification.
It was resolved to fix the current out of order lights and then 4 each time round in the meantime.
Proposed: S. North **Seconded:** T. Eastwood **All in favour**

14. **Update on Westwood Road Planning Application**
M. Williams left the room as he had declared an interest
D. Seal confirmed EPPC's response to the planning application had been submitted, and thanked R. Mewett and K. White for all their work on the PROW application which is currently in progress.
M Williams returned to the meeting

15. **Update on school junction (Bush Road / Church Lane / Pound Road) from KCC including potential new footpath/crossing point.**
M. Williams confirmed this has been added to the EPPC HIP. Kent Highways have stated that 'Wigwams' are not suitable due to lack of power supply. Currently looking into the possibility of changing the priority of the road so it would become an automatic turn from Pound Road into Church Lane and a stop to go into Bush Road. Concern raised by the nursery based at the Village Hall regarding safeguarding if a new path was to run down the side of the Village Hall grounds, as part of a potential crossing point at the rear of the graveyard. It was resolved for M. Williams to contact the Diocese to see if would give approval for access to be given via the

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churchyard (no cost to them)

Proposed: D. Seal **Seconded:** M. Williams **All in favour**

16. Perimeter Footpath

M. Williams gave an update on current position of the application and the impact of the recent change of Biodiversity Net Gain regulations on future application for this project. Any change in design specification would require a new application submission and an increase in Biodiversity Net Gain from 5 to 10%. It was resolved to go ahead with the required reports as stated by SJM Planning and accept the following:

Topographical Survey - £700.00 + VAT

Arboricultural Report - £1,130.00 (no VAT).

Proposed: S. North **Seconded:** M. Joannes **All in favour**

17. Lithium Battery Bill Support

To resolve whether EPPC wish to support 'The Safety of Electric-Powered Micromobility Vehicles and Lithium Batteries Bill'

After a brief discussion it was resolved not to support it at this time.

Proposed: D. Seal **Seconded:** M. Williams **All in favour**

18. To review and approve proposed Contractor Health & Safety Policy and Contractors Acceptance Form

It was resolved to accept the updated policy, which will be issued to all contractors going forward.

Proposed: T. Eastwood **Seconded:** D. Seal **All in favour**

19. Matters for discussion in private

As per the detail in Confidential Report FCJUL2024 It was resolved for the Chair and Clerk to sign the paperwork to instruct the solicitors to work on behalf of EPPC.

Proposed: S. North **Seconded:** T. Eastwood **All in favour**

It was then further resolved to purchase the land at the agreed amount and cover the costs with the caveat that EPPC would pay to clear the overgrown vegetation.

Proposed: D. Seal **Seconded:** T. Fryer **All in favour**

It was resolved for EPPC to adopt the bench as proposed by D. Seal, for purposes of longevity and ensure it stays maintained. Also highlighted that the Memorial Bench for Woody needs oiling.

Proposed: D. Seal **Seconded:** T. Fryer **All in favour**

20. Matters to be discussed and decided at the next meeting.

None

21. Date and Time of next meeting: *Wednesday 18th September 2024*