

EAST PECKHAM PARISH COUNCIL

Clerk to the Council, Mrs M Piscina,
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18th April 2024

Minutes of the Full Council Meeting held on Wednesday 17th April 2024

7pm in the Jubilee Hall Meeting Room

Present:

Councillors M. Williams, D. Seal, T. Eastwood, M. Joannes, D. Fairless, A. Courtney-Jones

1. Apologies for absences and absentees:

Apologies received for Councillors S. North, T. Fryer, R. Mewett, TMBC Councillor M. Boughton, KCC Councillor S. Hudson

2. Declarations of Interests and/or lobbying

None declared

3. Minutes of the previous meeting

It was resolved to accept the minutes of the meeting held on 21st March 2024 as a true and accurate record.

Proposed: T. Eastwood **Seconded:** D. Seal **All in Favour**

4. To receive an update on items discussed and resolved at previous meeting

T. Eastwood has provided the office with a spec for the roof repairs for gaining quotes.

Has also provided a proposal / spec for a conversion of the current 'ref's changing room' into a public toilet, ready to go out to tender for quotes. It was resolved to review quotes received in the June meeting, with a view to works being completed by the end of the year.

Short discussion on potential heating solutions for the Jubilee Hall was had, was resolved to gain further advice on the actual issue, the Parish Office to contact a heating engineer.

Proposed: T. Eastwood **Seconded:** D. Seal **All in Favour**

Snoll Hatch: EPPC are awaiting a report from KCC on the results from the ATC that is currently in position. An informal consultation has been sent out to residents along Snoll Hatch and Addlestead Road, to gain a wider response from residents and their thoughts on current issues along the roads.

5. Elections and Vacancies

Councillor vacancies: There are currently 2 vacancies.

6. Reports from County Councillor, Borough Councillors, PCSO & Community Warden

PC Caruna will no longer be assigned to our area, another PC will be assigned in due course and we look forward to working with them.

No other reports were received.

Standing orders suspended to enable members of the public to address the meeting

7. Residents

7.1 To receive correspondence from residents

The office received 26 Responses from residents regarding an informal consultation about the issues residents have reported about Snoll Hatch / Addlestead Road, which have been tabulated to form a general overview.

Signed by Meeting Chairman _____ on 15th May 2024

- 7.2 To take questions from residents
None present

Standing Orders to reconvene

8. To receive a report from the Chairman / Clerk.

Chair: New Anti-social behaviour enforcement Team has been launched by TMBC to deal with local issues. They will help address issues such as crime and disorder and antisocial behaviour and will work with TMBC internal and external partners. They will generally patrol hotspot locations depending on reports / concerns and planned priorities.

Clerk: The Easter Cupcake Decorating event went ahead on Friday 22nd March and was well attended. The profits from that enabled the council to purchase and deliver 21 Easter eggs / chocolate bunnies / daffodils to residents around the village as a surprise on Easter Sunday.

Highlighted that next month there are only 2 days between the Planning & transportation meeting and the Full Council Meeting, meaning may need to delay responding to some planning applications – Parish Office to make Planning aware if situation arises.

S.Hudson has arranged for the proposed upcoming closure of Church Lane for water works to be postponed until the rest of the new road layout works are going to be completed, so that the road is only closed once and during the school holidays.

- 9. Groups & Organisations:** To receive reports from the Chairman of Committees, Sub-Committees and Working Groups that have met in the last 4 weeks
None

- 10. Members who attended any meeting on behalf of EPPC not included elsewhere on the agenda will be invited to give a report.**
None

11. Finance

11.1 To review and approve Bank Reconciliations and Accounts for February and March 2024
Clerk highlighted Scottish Water payment went through via a direct debit, but didn't receive an invoice in advance so awaiting a copy to be provided. The issue with the February Bank reconciliation was down to NatWest not providing one of the statements so was unaware there was still a balance on it to account for.

It was resolved to approve the Bank Reconciliations and Accounts for February and March.

Proposed: D. Seal **Seconded:** M. Joannes **All in favour**

11.2 To review and approve Schedule of Upcoming Payments

KS Cleans	£715.00
Salaries	£3000 circa (awaiting impact of new tax codes and increases in pay)
Engie	£130
Veolia	£120
HMRC	£617.88
Nest	£226.45 – may be slightly higher due to salary increases
Castle Water	£40 (circa)
Drax (electric)	£289.73
British Gas	£28.50
Grassland Services	£1134.00
Domestic Rates (TMBC)	£524.00 (2nd instalment)
Mark Edwards	£TBC

It was resolved to approve the Schedule of Payments for April

Proposed: D. Seal **Seconded:** M. Joannes **All in favour**

Signed by Meeting Chairman _____ on 15th May 2024

- 11.3 To discuss and resolve requests for grants and donations
Received a request for a donation for sponsorship for 2 residents who will be doing a Sky Dive on 14th July to raise funds for the Hospice in the Weald. Due to restrictions on who and how can make donations (to individuals not allowed) and as both residents were previous council members, it was felt prudent to decline a donation on behalf of the council. However, it was resolved that Councillors could personally donate and would like to – Parish Office to request the link to pass on to Councillors.
Proposed: D. Fairless **Seconded:** M. Williams **All in favour**
- 11.4 To discuss and resolve opening a savings account with Unity Bank
It was resolved to open a savings account with Unity Bank in which to deposit £80k as part of the council's investment strategy, whilst respecting the
Proposed: M. Joannes **Seconded:** D. Seal **All in favour**
- 11.5 To discuss draft End of Year Accounts
A draft copy of the Net position was circulated and reviewed. Clarifications on the change in Income compared to the previous financial year (down to not where the miscellaneous receipts income came from (return of a contribution towards a grant that was then refunded) and the increase in Footway Lighting Power costs (currently combined with the JH costs whilst awaiting breakdown form supplier) were made.
- 12. Consultation on Revised Validation and Guidance Requirements for Planning Applications determined by Kent County Council**
Brief discussion on the document provided by KCC. It was resolved that the council had no comments to make.
Proposed: M. Williams **Seconded:** T. Eastwood **All in favour**
- 13. Council Meeting Dates**
It was resolved to keep to the current schedule for days of the week that meetings are held on, but combine some committees meetings onto the same day where possible to reduce number of meeting dates.
Proposed: M. Joannes **Seconded:** D. Seal **All in favour**
- 14. Matters for discussion in private**
After a review of the current cleaning contract and subsequent quote for the next 12 months vs another contractor, it was resolved to accept the quote for new supplier.
Proposed: T. Eastwood **Seconded:** M. Joannes **All in favour**
- 15. Matters to be discussed and decided at the next meeting.**
AGAR report, appointment of new auditor
- 16. Date and Time of next meeting: Wednesday 15th May 2024 at 7pm**