

EAST PECKHAM PARISH COUNCIL

The Parish Office, East Peckham Jubilee Hall, Pippin Road, East Peckham, Tonbridge, Kent TN12 5BT

Clerk to the Council, Mrs M Piscina , Telephone 01622 871309

Website: www.eastpeckham-pc.gov.uk Email: councilmanager@eastpeckham-pc.gov.uk Twitter @East PeckhamPC

To Members of East Peckham Parish Council

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of the Full Parish Council to be held on Wednesday 17th April 2024 in the Meeting (Committee) Room at the East Peckham Jubilee Hall, Pippin Road, East Peckham, Tonbridge, Kent, TN12 5BT at 7.00 p.m.

Yours faithfully.

Michelle Piscina, Parish Clerk.

11.04.2024

NOTICE OF MEETING – Public Notice of the meeting has been given in accordance with Schedule 12, Para 10(2) of the Local Government Act 1972.

- The meeting is open to the press and public and may be filmed. If members of the public do not wish to be filmed, please contact the Clerk before the meeting starts.
- Mobile phones must not be used during meetings
- The meeting will adjourn for 15 minutes to take questions from the public and each speaker will have 3 minutes. The public may not speak at any other time unless invited to do so by the Chairman
- Only one conversation may happen at a time, councillors who wish to speak should raise their hand and await acknowledgement from the Chairman
- All decisions require a proposer and a seconder, a seconder is recommended.
- Councillors are reminded of the seven Nolan Principles and Code of Conduct for conduct of people in public life.

AGENDA

1. **Apologies for absences and absentees:** To receive and approve any apologies.
2. **Declarations of Interests and/or lobbying**
3. **Minutes of the previous meeting -** To confirm the accuracy of the minutes of the meeting held on 21st March 2024
4. **To receive an update on items discussed and resolved at previous meeting**
5. **Elections and Vacancies**
Councillor vacancies: There are currently 2 vacancies.
6. **Reports from County Councillor, Borough Councillors, PCSO & Community Warden**

Suspend standing orders to enable members of the public to address the meeting

7. **Residents**
 - 7.1 To receive correspondence from residents
 - 7.2 To take questions from residents
(Councillors will not have a discussion or debate on the residents' issues. They will decide if the issue is to be placed on the next Full Council Meeting Agenda or if the Clerk could reply to the resident)

Standing Orders to reconvene

8. **To receive a report from the Chairman / Clerk.**
9. **Groups & Organisations:** To receive reports from the Chairman of Committees, Sub-Committees and Working Groups that have met in the last 4 weeks

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10. **Members who attended any meeting on behalf of EPPC not included elsewhere on the agenda will be invited to give a report.**
11. **Finance**
 - 11.1 To review and approve Bank Reconciliations and Accounts for February and March 2024
 - 11.2 To review and approve Schedule of Upcoming Payments
 - 11.3 To discuss and resolve requests for grants and donations
 - 11.4 To discuss and resolve opening a savings account with Unity Bank
 - 11.5 To discuss draft End of Year Accounts
12. **Consultation on Revised Validation and Guidance Requirements for Planning Applications determined by Kent County Council**

To discuss and resolve the council's response to the above consultation
13. **Council Meeting Dates**

To confirm current schedule or resolve changing the days of the week that meetings are held on.
14. **Matters for discussion in private**

- Review of Contractors / Quotes
15. **Matters to be discussed and decided at the next meeting.**
16. **Date and Time of next meeting:** Proposed *Wednesday 16th May 2024*