

# EAST PECKHAM PARISH COUNCIL

Clerk to the Council, Mrs M Piscina,  
East Peckham Jubilee Hall, Pippin Road, East Peckham, Kent, TN12 5BT  
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15<sup>th</sup> March 2024

Dear East Peckham Parish Councillors,

**YOU ARE HEREBY SUMMONED TO ATTEND** a Full Council Meeting of the Parish Council on **Wednesday 20<sup>th</sup> March 2024** in the Meeting Room at the Jubilee Hall, Pippin Road, East Peckham, TN12 5BT at **7pm**, where it is proposed to transact the business as shown in the agenda below.

M. Piscina, Parish Clerk

## AGENDA

The meeting is open to the press and public and may be filmed; please advise the Clerk before the start of the meeting. Mobile phones must not be used during meetings.

The meeting will adjourn to take questions from the public, the public may not speak at any other time unless invited to do so by the chairman

1. **Apologies for absences and absentees:** To receive and approve any apologies.
2. **Declarations of Interests and/or lobbying**
3. **Minutes of the previous meeting -** To confirm the accuracy of the minutes of the meeting held on 21<sup>st</sup> February 2024
4. **To receive an update on items discussed and resolved at previous meeting**  
Items to include but not limited to current position on: Legionella monitoring, The Bye Laws, The Jubilee Hall roof and any other outstanding actions.
5. **Elections and Vacancies**  
Councillor vacancies: There are currently 3 vacancies.  
To resolve the Co-option of Alex Courtney-Jones onto the Council
6. **Reports from County Councillor, Borough Councillors, PCSO & Community Warden**  
  
*Suspend standing orders to enable members of the public to address the meeting*
7. **Residents**
  - 7.1 To receive correspondence from residents
  - 7.2 To take questions from residents  
*Standing Orders to reconvene*
8. **To receive a report from the Chairman / Clerk.**
9. **Groups & Organisations:** To receive reports from the Chairman of Committees, Sub-Committees and Working Groups that have met in the last 4 weeks
10. **Members who attended any meeting on behalf of EPPC not included elsewhere on the agenda will be invited to give a report.**

11. **Finance**
  - 11.1 To review and approve Bank Reconciliations and Accounts for February 2024
  - 11.2 To review and approve Schedule of Upcoming Payments
  - 11.3 To discuss and resolve requests for grants and donations
  - 11.4 To discuss and resolve quotes received.
12. **Review of Current Contractors / Contracts**

To resolve to review the list of current contractors and any contracts held, in line with the council review policy.
13. **Neighbourhood Plan**

To review the benefits of doing a Neighbourhood Plan, following the recent information shared at the KALC Planning Conference
14. **Pump Track and Perimeter Path**

To review the plans drawn up for the potential perimeter path and pump track
15. **Annual Parish Meeting**

To resolve a date and time for this year's meeting, proposed date to be a Saturday in May, along with initial agenda
16. **Annual Garden Competition**

To discuss and resolve if wish to go ahead with the competition, and any potential changes to the format.
17. **To Discuss and Resolve any comments to be submitted on the following Planning Application:**

**LOCATION:** GROVE FARM, MAIDSTONE ROAD, Hadlow, Tonbridge  
**PROPOSAL:** ref: 24/00373/PA Change of use of existing student accommodation to house of multiple occupancy (HMO)
18. **Matters for discussion in private**
19. **Matters to be discussed and decided at the next meeting.**
20. **Date and Time of next meeting:** Proposed *Wednesday 20<sup>th</sup> March at 7pm*