

EAST PECKHAM PARISH COUNCIL

Clerk to the Council, Mrs M Piscina,
East Peckham Jubilee Hall, Pippin Road, East Peckham, Kent, TN12 5BT
Telephone: 01622 871309 Email: councilmanager@eastpeckham-pc.gov.uk

16th February 2024

Dear East Peckham Parish Councillors,

YOU ARE HEREBY SUMMONED TO ATTEND a Full Council Meeting of the Parish Council on **Wednesday 21st February 2024** in the Meeting Room at the Jubilee Hall, Pippin Road, East Peckham, TN12 5BT at **7pm**, where it is proposed to transact the business as shown in the agenda below.

M. Piscina, Parish Clerk

AGENDA

The meeting is open to the press and public and may be filmed; please advise the Clerk before the start of the meeting. Mobile phones must not be used during meetings.

The meeting will adjourn to take questions from the public, the public may not speak at any other time unless invited to do so by the chairman

1. **Apologies for absences and absentees:** To receive and approve any apologies.
2. **Declarations of Interests and/or lobbying**
3. **Minutes of the previous meeting** - To confirm the accuracy of the minutes of the meeting held on 17th January 2024
4. **To receive an update on items discussed and resolved at previous meetings**
Items to include but not limited to current position on: Legionella monitoring, The Bye Laws, The Jubilee Hall roof and any other outstanding actions.
5. **Elections and Vacancies**
Councillor vacancies: 3 vacancies
6. **Reports from County Councillor, Borough Councillors, PCSO & Community Warden**
7. **To adjourn in order to enable members of the public to address the meeting**
 - 7.1 To receive correspondence from residents
 - 7.2 To take questions from residents
8. **To receive a report from the Chairman / Clerk.**
9. **Groups & Organisations:** To receive reports from the Chairman of Committees, Sub-Committees and Working Groups that have met in the last 4 weeks
10. **Members who attended any meeting on behalf of EPPC not included elsewhere on the agenda will be invited to give a report.**
11. **Finance**
 - 11.1 To review and approve Bank Reconciliations and Accounts for December 2023 and January 2024
 - 11.2 To review and approve Schedule of Upcoming Payments
 - 11.3 To discuss and resolve requests for grants and donations
 - 11.4 To discuss and resolve quotes received.

12. **Review of Regular Hire Terms and Conditions**
To discuss and resolve current hire fees and updated Hire T's and C's for new financial year.
13. **2024/25 Council Meeting Dates**
To review and approve proposed schedule of Council Committee Meeting Dates for the next financial year.
14. **Open Letter to residents regarding dogs and owner etiquette.**
To review the updated Open Letter and discuss and resolve the possibility of a trial of dogs on leads whilst using the playing fields.
15. **Easter Event**
To discuss and resolve holding the Easter Egg biscuit decorating event again, using the proceeds to buy Easter Eggs for the community.
16. **To Discuss and Resolve any comments to be submitted on the following Planning Applications:**

LOCATION: YEW TREE COTTAGE, 437, BELLS FARM ROAD, HADLOW, TONBRIDGE, TN11 0JR
PROPOSAL: ref: 24/00053/PA Construction of new single storey double garage

LOCATION: Brook Farm Buildings, Church Lane, East Peckham, Tonbridge, TN12 5JH
PROPOSAL: ref: TM/21/03353/FL/FLMAJ Erection of residential dwellings (Use Class C3) including market homes, homes for older persons (over the age of 55) and affordable homes, a new community facility (Use Class E(e)) alongside hard and soft landscaping including access, public open space, SuDS, and associated infrastructure
17. **Methodist Church External Grounds**
To discuss and resolve potential design requirements for the council land outside of the Methodist Church and across the way, along with future of the WI sign that broke.
18. **Update on ongoing Planning Matters**
To receive an update on Alcohol Licence application, Church Lane markings outside the school, The road mess caused by the building works at Brunswick Yard.
19. **Mereworth Speed Consultation**
To review the proposal and to discuss and resolve any comments or objections the council may wish to submit.
20. **Matters for discussion in private**
21. **Matters to be discussed and decided at the next meeting.**
22. **Date and Time of next meeting:** Proposed *Wednesday 20th March at 7pm*