

EAST PECKHAM PARISH COUNCIL

Clerk to the Council, Mrs M Piscina,
East Peckham Jubilee Hall, Pippin Road, East Peckham, Kent, TN12 5BT
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19th January 2024

Minutes of the Full Council Meeting held on Wednesday 17th January 2024

7pm in the Jubilee Hall Meeting Room

1. Apologies for absences and absentees:

Present: Councillors D. Seal, T. Eastwood, M. Joannes, T. Fryer and Assistant Clerk J Perretta, Borough Councillor M. Boughton, County Councillor S. Hudson.

Apologies: Councillors R. Mewett, M. Williams, D. Fairless, S. North.

2. Declarations of Interests and/or lobbying

None

3. Minutes of the previous meeting

It was resolved that the minutes of the Full Council Meeting held on 20th December 2023 were a true and accurate record of the meetings.

Proposed: M. Joannes **Seconder:** T. Eastwood **All in favour**

4. To receive an update on items discussed and resolved at the last meeting

JP gave an update on the planned maintenance works to the play equipment, which will take place between 22nd and 27th January

Emergency Plan grab bags – the contents have been ordered and will be distributed to wardens.

5. Elections and Vacancies

Councillor vacancies: 3 vacancies

6. Reports from County Councillor, Borough Councillors, PCSO & Community Warden

M. Boughton reported that TMBC are looking to make savings on lower priced Insurance, before year end. TMBC are looking at ways to save money due to the financial shortfall they face.

M. Boughton updated all present on the continued closure of Hale Street. The permit may be extended for highways to continue works as cameras have discovered a possible collapse in the underground pipe. M. Boughton has attempted to contact the bus company regarding re-route information without success. He has reported littering along Addlestead Road going towards Golden Green.

S. Hudson – has confirmed draft budgets have come out. KCC is reviewing how they can claw back the £34 million funding gap. Possible cuts include the Community Warden Service, closing of libraries and tips amongst other things. Further meetings are to be held before anything is confirmed.

PC Caruna – Has reported that there were 12 crimes reported between 16/12/23 and 16/01/24. Mixture of theft, domestic related incidents, criminal damage and a burglary at the Waterside Café. Some fly tipping in the Branbridges industrial estate, CCTV from the CO-OP helped identify the suspect. Trap Racing on the A228 has also been reported and extra patrols will be put in place.

Community Warden – D. Wakefield updated all present on the Warden Consultation and confirmed the consultation findings will go to the members on 18.01.24. The staff consultation will be early February. Fly tipping has been reported including 3 in one day. She continues to assist the communities with advice, medical information, scams, welfare visits.

7. To adjourn in order to enable members of the public to address the meeting

7.1 To receive correspondence from residents

Clerk: Received correspondence from a resident regarding an Alcohol Premises Licence application for 16 Old Road. M. Boughton has agreed to investigate this further and update the Parish Council with more information.

Council still wished to proceed in voting: **3 Objections and 1 Abstain.**

7.2 To take questions from residents

None present

8. To receive a report from the Chairman / Clerk:

Parish Clerk: Clerk confirmed the Precept for 2024/25 has been submitted to TMBC on the 12th January 2024 with no increase to last years amount. The office has been reviewing the Jubilee Hall use and considering any improvements that could be made.

Staff annual reviews are currently underway.

9. Groups & Organisations: To receive reports from the Chairman of Committees, Sub-Committees and Working Groups that have met in the last 4 weeks

M. Joannes: Youth and Community committee is continuing with the planning for the Local Organisations Round Table event along with the Playing Fields facility Survey.

Proposed: M. Joannes **Seconder:** T. Fryer **All in Favour**

10. Members who attended any meeting on behalf of EPPC not included elsewhere on the agenda are invited to give a report

Deferred

11. Finance

11.1 To review and approve Bank Reconciliations and Accounts for December 2023.

This was deferred until Chairman M. Williams is present.

11.2 To review and approve Schedule of Upcoming Payments

KS Cleans	£715.00
Salaries	£ 3173.66
Engie	£260 (circa)*
Veolia	£100 (circa)*
HMRC	£620.68
Nest	£226.45
Castle Water	£42.75
Drax (electric)	£820.02
British Gas	£100 (circa)*
Grassland Services	£480.00
Mark Edwards	£TBC

* Awaiting invoices for these Direct Debits, post has been slow the past 2 weeks, so these figures are a guestimate based on recent invoices.

It was resolved to approve the schedule of payments:

Proposed: D. Seal **Seconded:** M. Joannes **All in favour**

11.3 To discuss and resolve received and proposed requests for grants and donations;
No donations or grants to discuss. Christmas raffle donation money was deferred.

11.4 To discuss and resolve quotes received: It was resolved to defer Solar box decision until further information has been provided by the contractor.

12. **Review of Hall / Pitch Hire Terms and Conditions;** It was resolved to proceed with the amended Terms and Conditions for Casual Hall Users and to continue with the current Casual Users fees of £15.00 per hour for an EP resident and £20.00 per hour for a non-resident.
Proposer – M. Joannes Seconded – T. Fryer

13. **KCC Kent Parish Council Winter Support Scheme**
S. Hudson has requested the Parish Office applies for this on behalf of the Community Food Fridge, in conjunction with the Salvation Army. No other suggestions were put forward at this time.
Proposer: M. Joannes **Seconded:** D. Seal **All in favour**

14. **Kent's Community Warden Service**
See point 6

15. **Planning Applications**

LOCATION: 22A, Smithers Lane, East Peckham, TONBRIDGE, TN12 5HT

PROPOSAL: ref: 23/03405 Installation of a south facing 1 x 10 panel ground mounted solar array to serve dwelling and battery storage

No Objection

Proposer – T. Eastwood Seconded – M. Joannes All in favour

LOCATION: Development Site At Brunswick Yard , Pound Road

PROPOSAL: ref: TM/23/01385/FL Section 73 application to vary planning condition No. 2 (plans) of TM/21/00286/FL along with details of river channel (Condition 11) (Demolition of existing buildings, including a dwelling house (34 Pound Road), and erection of a residential development comprising of 10 dwellings and associated works, parking and alterations to the access points to Pound Road (Renewal of planning permission TM/16/03380/FL)) (Amended to include details of Condition 11)

Extension requested. M. Boughton will investigate this and report back to council.

16. **TMBC Open Space Questionnaire**
TMBC's new Open Space, Indoor and Outdoor Sport and Recreation Study will provide evidence for the new Local Plan. As part of the study they are producing an up-to-date assessment report of the open spaces in the borough. The report will identify the current and future need for different types of open space, identify shortfalls in the number and quality of provision and priorities for investment and development. Council to discuss any particular aspects;
It was resolved that D. Seal will liaise with Parish Clerk to complete this questionnaire.
Proposer: M. Joannes **Seconded:** T. Eastwood **All in favour**

17. **Matters for discussion in private**
None

18. **Matters to be discussed and decided at the next meeting;**
Updates on the Open Space Survey and Round Table event.

Date and Time of next meeting: Wednesday 21st February 2024 at 7pm.