

EAST PECKHAM PARISH COUNCIL

Clerk to the Council, Mrs M Piscina,
East Peckham Jubilee Hall, Pippin Road, East Peckham, Kent, TN12 5BT
Telephone: 01622 871309 Email: councilmanager@eastpeckham-pc.gov.uk

2nd January 2024

Minutes of the Full Council Meeting held on Wednesday 20th December 2023

7pm in the Jubilee Hall Meeting Room

1. Apologies for absences and absentees:

Present: Councillors M. Williams, D. Seal, T. Eastwood, M. Joannes, D. Fairless, T. Fryer and S. North, Parish Clerk, 3 resident

Apologies: Councillors R. Mewett, County Councillor S. Hudson, Borough Councillor M. Boughton,

2. Declarations of Interests and/or lobbying

None

3. Minutes of the previous meeting

It was resolved that the minutes of the Full Council Meeting and those for Matters Discussed in Private held on 15th November 2023 were a true and accurate record of the meetings.

Proposed: M. Joannes **Seconded:** S. North All in favour

4. To receive an update on items discussed and resolved at the last meeting

None

5. Elections and Vacancies

Councillor vacancies: 3 vacancies

6. Reports from County Councillor, Borough Councillors, PCSO & Community Warden

None received

7. To adjourn in order to enable members of the public to address the meeting

7.1 To receive correspondence from residents

Clerk: Received correspondence from a resident in Orchard Road regarding parking issues such as other residents parking opposite her driveway meaning she is unable to pull off her drive and get her children to nursery or herself to work. She was informed of the upcoming traffic survey in early January that KCC Highways will be holding, and reassured that the parking issues would be highlighted to them as well.

7.2 To take questions from residents

7.2: Resident spoke regarding the Planning Application for Little Rhoden's Farm regarding the allowance of occupation of the dwelling by persons employed for equestrian related business under Point 16 of the agenda: Planning Applications. The application is due to the current restriction of occupation being for those working in the agricultural sector.

8. To receive a report from the Chairman / Clerk:

Chairman: Has submitted 2 applications for funding this month, 1 to the FCC and the other to the National Lottery, both for funding towards potential facilities at the playing fields. £600 out of the £1500

Cost of Living Grant was returned as unspent.

Congratulations were given to all involved in the Christmas Lights Switch On for a very successful event. The hole in the pathway from the Village Co-op to the playing fields has returned. Has been in contact with KCC and awaiting an update. In the meantime signs have been put in place to cordon off the path.

Parish Clerk: The council has been approached by three teenagers who are required to do voluntary work for school / part of their Duke of Edinburgh certificate. A risk assessment has been agreed and they will be starting over the next couple of weeks. As well as litter picking, 2 have also proposed to help with small village improvements such as washing road name signs etc. Regular update will be posted online to make villagers aware of their efforts and proof for school.

9. Groups & Organisations: To receive reports from the Chairman of Committees, Sub-Committees and Working Groups that have met in the last 4 weeks

Councillor D. Seal attended the recent KALC meeting on behalf of EPPC and feedback: There are 4 Pc's allocated to the Tonbridge area and Snodland. A diary of crime will be kept and reported on going forward.

TMBC Local plan has been delayed, partly as water and sewage are at their limit now. The Timeline going forward is yet to be confirmed due to lack of acknowledgment of the issues by the government. The development near Larkfield has had to stop due to planning issues that weren't realised before works started.

Due to the large deficit in their finances, KCC are looking at ways of cost saving – they may approach local council to pay a subsidy towards buses.

Youth and Community: Councillor M. Joannes: The organisation of the Round Table is in progress and the Playing Facilities survey will be sent out in January. The committee is considering a summer event for the D-Day Celebrations in conjunction with local organisations.

Assets: Councillor T. Eastwood: The kitchen is being painted by Councillor Seal, following the recent refurbishment. The faulty bollards by the allotments are being dealt with and the green shelter is to be moved once the ground is dryer.

Finance: Councillor M. Williams: Following the various meetings, this month, the budgets for the next financial year have been set – it was agreed to approve these.

Proposed: M. Joannes **Seconded:** S. North **All in Favour**

With the budgets approved, it was then resolved to submit the Precept for 2024/25 for the same amount as 2023/24: £162,000.

Proposed: T. Eastwood **Seconded:** S. North **All in Favour**

Projects provisionally agreed, subject to funding: £10,000 for Public Toilets, £35,000 to convert all street lights to LED, £125,000 for a perimeter path around the field.

Natwest: despite following up with Natwest on numerous occasions, the issue has still not been dealt with completely so still ongoing. It was resolved to report to the Ombudsman.

Proposed: M. Joannes **Seconded:** T. Eastwood **All in Favour**

10. Members who attended any meeting on behalf of EPPC not included elsewhere on the agenda are invited to give a report.

Councillor Williams will be attending the KALC T&M area meeting, plus the Chairman's Conference. Councillor Mewett attended the Parish Partnership Panel meeting last week.

11. Finance

11.1 To review and approve Bank Reconciliations and Accounts for November 2023.
It was resolved to approve the accounts, including bank statements, bank reconciliations and any outstanding credits/ debits

Proposed: M. Joannes **Seconded:** S. North All in favour

11.2 To review and approve Schedule of Upcoming Payments

KS Cleans	£715.00
Salaries	£ Salary increase, regular amount tbc
Engie	£267.36
Veolia	£116
HMRC	£1400.86
Nest	£tbc
Castle Water	£75.32 + £233.61
Drax (electric)	£TBC (variable)
Travis Perkins	£98.03
V Technical Office	£78.00 (printer callout)
SLCC	£450 (CILCA M.Piscina)
British Gas	£145.76
Grassland Services	£TBC (variable)
Mark Edwards	£TBC (variable)

It was resolved to approve the schedule of payments:

Proposed: M. Joannes **Seconded:** S. North All in favour

11.3 To discuss and resolve received and proposed requests for grants and donations
Beams – grant request for £500
Following discussion on the charity's remit it was resolved to decline the request at this time.
Proposed: T. Eastwood Seconded S. North All in Favour

PWCAB – had emailed a request for grant towards the cost of running the centre, but not completed the form as yet due to volume of people needing help immediately. Resolved to reconsider once completed form received.

11.4 To discuss and resolve quotes received
Following the annual inspection by Online Playground, the quote received for the works required to ensure the play equipment and surrounds remain safe was £2,688.90. It was resolved to accept the quote to cover all aspects of works required.

Proposed: S. North **Seconded:** D. Seal **All in Favour**

12. East Peckham Emergency Plan

Councillor D. Seal confirmed the Emergency Plan is in place. It will be supported by the Plymouth Brethren who will help to provide food and supplies if needed. There are currently 6 flood wardens although the target is 15. The proposed Go-bag contents were reviewed and it was resolved to purchase enough for 6 complete bags.

Proposed: M. Williams **Seconded:** T. Eastwood All in Favour

13. East Peckham Girl's Football Team

2 representatives of the Team attended the meeting, Emma and Nicky to outline their plans for the team. It will initially be an Under 12's girl's team and propose they base themselves at the playing fields in East Peckham. Currently awaiting accreditation of their 1 Star award from the EFAA, the club will follow the

required format required by them. Current plan is to train for 1.5 hours a week on fitness and skills, with weekly matches.

D. Fairless raised the issues of the girl's team needing a larger pitch than the current junior one located immediately outside of the school.

It was resolved that council is keen to facilitate the development of the team and help where possible with training / matches. Blue lines will be used on the junior pitch to designate a larger pitch and the team will need to put up larger goals for their matches and then return the junior goals once finished.

Proposed: S. North Seconded: D. Seal

14. Village Photography Competition 2024

It was resolved to promote the competition in January 2024, with an entry deadline of September 2024.

The theme will be to depict a scene / life in East Peckham. Categories to include Aged 10 and under, 11-18 years old and Over 18's. Open to residents, they will be able to submit up to three images.

Discussion had on using images in an East Peckham Calendar, to be confirmed in due course.

Proposed: T. Eastwood **Seconded:** S. North **All in Favour**

15. Review of Hall / Pitch Hire Terms and Conditions

It was resolved to review the actual costs associated with running the hall to ensure the hourly rate covers them. It was also resolved to look into the cost of removing helium balloons from the ceiling when they have been let loose and caught up around the fans as this is increasingly becoming an issue, which will then be added to the terms and conditions of hire going forward. To be reviewed in the January meeting.

It was also resolved for the football pitches to be 'owned' by EPPC as opposed to the teams through the season. As of August 2024, the council will take back responsibility for pitch marking and goal post ownership.

Proposed: T. Eastwood **Seconded:** M. Joannes **All in Favour**

16. Planning

LOCATION: LITTLE RHODEN FARM, BELLS FARM ROAD, East Peckham, TONBRIDGE, TN12 5NA

PROPOSAL: ref: 23/03193/FLMIN Application under Section 73 to enable variation of condition 03 of TM/94/0367/FL (agricultural occupancy condition) to allow additional occupation of the dwelling by persons employed in equestrian related business

It was resolved there were no comments or objections to the application.

Proposed: M. Williams **Seconded:** D. Seal **All in Favour**

LOCATION: 231, BOROUGHS OAK COTTAGE, HALE STREET, East Peckham, TONBRIDGE, TN12 5HY

PROPOSAL: ref: 23/03215/FLMIN Erection of detached dwelling and hard and soft landscaping, following demolition of existing outbuildings.

It was resolved to object the application on the same grounds as the previous one was refused as they had not changed; it is located in Flood zone 3 with a high probability of flooding and in green belt land.

Proposed: M. Williams **Seconded:** D. Seal **All in Favour**

LOCATION: 33, NORTH HALE HOUSE, HALE STREET, East Peckham, TN12 5HL

PROPOSAL: ref: 23/03270/HH Single storey side extension

It was resolved there were no comments or objections to the application.

Proposed: T. Eastwood **Seconded:** D. Seal **All in Favour**

17. Matters for discussion in private

It was confirmed the staff Annual Reviews will be held in January 2024

The recent insurance claim regarding the tree roots has now been settled and the matter closed.

18. Matters to be discussed and decided at the next meeting.

None

Date and Time of next meeting: Wednesday 20th December at 7pm