



EAST PECKHAM PARISH COUNCIL

The Parish Office, Jubilee Hall, Pippin Road, East Peckham, Tonbridge, Kent, TN12 5BT
Clerk to the Council, Mrs M. Piscina, Telephone/answerphone: 01622 871309
Website: www.eastpeckham-pc.gov.uk Email: councilmanager@eastpeckham-pc.gov.uk

Minutes of a meeting of Assets held at 6.30pm on Tuesday 12th December 2023 in the Jubilee Hall Meeting room.

13th December 2023 *J. Perretta* Assistant Clerk of the Council

- 1 Apologies for absence: Cllr R. Mewett (work commitments).
- 2 Present: Cllrs T. Eastwood, M. Williams, M. Joannes, D. Seal and Assistant Clerk J. Perretta.
- 3 **Declarations of Interests and/or lobbying**
Reminder to Members to disclose either a Pecuniary Interest or Other Interest in any item on the Agenda. ***Please note that the clerk cannot advise members on this. Members are personally responsible for declaring an interest. Members are respectfully advised to read the Code of Conduct for information. Councillors are responsible for ensuring that their Registers of Interests are up to date (within 28 days of any changes). None***
- 4 To agree any previous minutes – 19th September 2023
Proposer – M. Joannes
Seconder – M. Williams
Show of hands
- 5 Cllr T. Eastwood to offer an update on resolved and forthcoming works: T. Eastwood updated the committee on the following works –
Public toilet deep clean – actioned
Kitchen ceiling repair – actioned
Play equipment maintenance plan – survey received and actions from this to follow.
Green Shelter relocation – The location and placement of the shelter was agreed and works pending.
Repair to brick works on the roof – works Pending.
Realign gates of allotment car park – works pending.
Removal, supply and fit faulty bollards at allotment car park – works pending.
The Clerk is arranging a refund for damaged bollards.
Rear roof repair and replacement hall windows – It was resolved that D. Seal would investigate costs to hire a tower to enable measuring of windows and roof repair. T. Eastwood resolved to provide the parish office with material costs for roof repair. JP has requested quotations and awaiting costs for committee to decide how to proceed.
Hall kitchen decoration – It was resolved that white and grey paint would be purchased and D. Seal would decorate at no cost to the PC.
It was resolved to purchase a new tennis net for £117.00 and get quotations to re mark the tennis court in April 2024.
Repair to street lights – Works to start 18.12.23
Display panel for solar energy meter – D. Seal to chase contractor for costs to be approved.
- 6 Review spending to date :Deferred to finance

- 7** Review the draft budget for 2024-2025 recently circulated: All agreed the forthcoming budget codes and amounts are sufficient. Final budget amounts and allocations will be published after TMBC has allocated precept.
- 8** To discuss and decide on future asset works for 2024-2025:
Change all street lights owned by the PC to LED bulbs for better energy efficiency.
T. Eastwood to provide a spec for a public accessible toilet at the Jubilee Hall for this to be used to get like for like quotations.
Discuss pending works and if resolved.
Discuss and decided on installing a second set of double doors in JH corridor.
Discuss Martins Law and any implications to hall users.
Discuss ceiling fans/covers for JH.
- 9** Any matters of discussion for the next meeting:
Discuss pending works and if resolved.
Discuss and decided on installing a second set of double doors in JH corridor.
Discuss Martins Law and any implications to hall users.
- 10** Next meeting date: 12th March 2024 at 6.30pm