

EAST PECKHAM PARISH COUNCIL

Clerk to the Council, Mrs M Piscina,
East Peckham Jubilee Hall, Pippin Road, East Peckham, Kent, TN12 5BT
Telephone: 01622 871309 Email: councilmanager@eastpeckham-pc.gov.uk

12th October 2023

Dear East Peckham Parish Councillors,

YOU ARE HEREBY SUMMONED TO ATTEND a Full Council Meeting of the Parish Council on **Wednesday 18th October 2023** in the Meeting Room at the Jubilee Hall, Pippin Road, East Peckham, TN12 5BT at **7pm**, where it is proposed to transact the business as shown in the agenda below.

M. Piscina, Parish Clerk

AGENDA

The meeting is open to the press and public and may be filmed; please advise the Clerk before the start of the meeting. Mobile phones must not be used during meetings.

The meeting will adjourn to take questions from the public, the public may not speak at any other time unless invited to do so by the chairman

1. **Apologies for absences and absentees:** To receive and approve any apologies.
2. **Declarations of Interests and/or lobbying**
3. **Minutes of the previous meeting** - To confirm the accuracy of the minutes of the meeting held on 20th September 2023
4. **To receive an update on items discussed and resolved at the last meeting**
5. **Elections and Vacancies**
Councillor vacancies: 1 vacancy
6. **Reports from County Councillor, Borough Councillors, PCSO & Community Warden**
7. **To adjourn in order to enable members of the public to address the meeting**
 - 8.1 To receive correspondence from residents
 - 8.2 To take questions from residents
8. **To receive a report from the Chairman / Clerk.**
9. **Groups & Organisations:** To receive reports from the Chairman of Committees, Sub-Committees and Working Groups that have met in the last 4 weeks
10. **Members who attended any meeting on behalf of EPPC not included elsewhere on the agenda will be invited to give a report.**
11. **Finance**
 - 11.1 To review and approve Bank Reconciliations and Accounts for July, August and September 2023
 - 11.2 To review and approve Schedule of Upcoming Payments
 - 11.3 To discuss and resolve requests for grants and donations
 - 11.4 To discuss and resolve quotes received.

12. Finance Committee

To review and resolve items discussed at the Finance Committee Meeting held on 5th October 2023

- Fundraising Applications Working Group
- Proposed timelines and budget for projects identified:
 - Pump track – provisional budget of £100k, set for 2025-26
 - Path around the playing fields - provisional budget of £100k, set for 2025-26
 - Updating Playgrounds – provisionally set for 2025-26
 - Upgrade the tennis courts - timeline 2026-27
 - Multi-use games area to be cleaned, both the court and frame in 2023-24, subject to money available
 - Replace the blinds in the Jubilee Hall with a film to reduce sun glare - schedule for 2023-24

13. Jubilee Hall Roof Repairs

To discuss and resolve required repairs to the roof

14. Legionella Report

Councillor T. Eastwood to report on temporary closure of changing rooms, Legionella testing and record keeping, Responsible Person and training, Action Plan.

15. Zero Hour

To discuss and resolve if EPPC wishes to sign up to the Climate and Ecology Bill:

www.zerohour.uk/full-bill-pdf/

16. Playing Field Facilities

To discuss resident concerns on current placement of the green shelter, and suitability of playground equipment for the ages using it.

17. Planning

17.1 EPPC response to consultation regarding double yellow lines along Branbridges Road

17.2 Permit Application for streetlight works to be carried out along Pound Road

18. Matters for discussion in private

19. Matters to be discussed and decided at the next meeting.

Date and Time of next meeting: Propose *Wednesday 15th November at 7pm*