

# EAST PECKHAM PARISH COUNCIL

Clerk to the Council, Mrs M Piscina,  
East Peckham Jubilee Hall, Pippin Road, East Peckham, Kent, TN12 5BT  
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14<sup>th</sup> September 2023

Dear East Peckham Parish Councillors,

**YOU ARE HEREBY SUMMONED TO ATTEND** a Full Council Meeting of the Parish Council on Wednesday 20<sup>th</sup> September 2023 in the Meeting Room at the Jubilee Hall, Pippin Road, East Peckham, TN12 5BT at 7pm, where it is proposed to transact the business as shown in the agenda below.

M. Piscina, Parish Clerk

## AGENDA

The meeting is open to the press and public and may be filmed; please advise the Clerk before the start of the meeting. Mobile phones must not be used during meetings.

The meeting will adjourn to take questions from the public, the public may not speak at any other time unless invited to do so by the chairman

1. **Apologies for absences and absentees:** To receive and approve any apologies.
2. **Declarations of Interests and/or lobbying**
3. **Minutes of the previous meeting** - To confirm the accuracy of the minutes of the meeting held on 19<sup>th</sup> July 2023
4. **To receive an update on items discussed and resolved at the last meeting**  
To include the Kitchen refurbishment, Carpark resurfacing, Grass cutting at St Michael's, Gates to the children's playground, The Holiday Hub, Sewage Policy, Jubilee Hall public toilets proposal
5. **Elections and Vacancies**  
Councillor vacancies: 1 vacancy
6. **Reports from County Councillor, Borough Councillors, PCSO & Community Warden**
7. **To adjourn in order to enable members of the public to address the meeting**
  - 7.1 To receive correspondence from residents
  - 7.2 To take questions from residents
8. **To receive a report from the Chairman / Clerk.**
9. **Groups & Organisations:** To receive reports from the Chairman of Committees, Sub-Committees and Working Groups that have met in the last 4 weeks
10. **Members who attended any meeting on behalf of EPPC not included elsewhere on the agenda will be invited to give a report.**
11. **Finance**
  - 11.1 To review and approve Bank Reconciliations and Accounts for July and August 2023.
  - 11.2 To review and approve Schedule of Upcoming Payments
  - 11.3 To discuss and resolve received and proposed requests for grants and donations
  - 11.4 To discuss and resolve quotes received and donation requests
  - 11.5 To review and discuss Natwest Bank Account

12. **Community Fridge**  
Review of insurance cover, risk assessment and hygiene practices
13. **Open Letter for Dog Owners**  
To review and accept proposed letter
14. **Bye Laws**  
To receive any further information on the process of updating the Bye Laws
15. **Land Registry Deeds Online**
16. **Matters for discussion in private**
17. **Matters to be discussed and decided at the next meeting.**

**Date and Time of next meeting:** *Proposed date of Wednesday 18<sup>th</sup> October at 7pm*