

EAST PECKHAM PARISH COUNCIL

Clerk to the Council, Mrs M Piscina,
East Peckham Jubilee Hall, Pippin Road, East Peckham, Kent, TN12 5BT
Telephone: 01622 871309 Email: councilmanager@eastpeckham-pc.gov.uk

Minutes of the Full Council Meeting of the Parish Council on Wednesday 19th July 2023, held in the Meeting Room at the Jubilee Hall, Pippin Road, East Peckham, TN12 5BT at 7pm

MINUTES

Present: Councillors M. Williams, D. Fairless, L. Browning, T. Fryer, T. Eastwood, M. Barton, M. Joannes, Borough Councillor M. Boughton, M. Piscina (clerk) L. Russell

1. Apologies for absences and absentees:

Apologies received from Councillors D. Seal, S. North, R. Mewett and Borough Councillor S. Hudson

2. Declarations of Interests and/or lobbying

- None

3. Minutes of the previous meeting –

The minutes of the meeting held on 21st June 2023 were confirmed as accurate.

Proposed: T. Eastwood, Seconded: T. Fryer

4. To receive an update on items discussed and resolved at the last meeting

Kitchen quotes for fitting of the new design – ongoing

Cost of Living Grant – this is in progress

Public toilets at the Jubilee Hall – T. Eastwood provided a spec for the toilet, to include hand rail, emergency cord, child urinal with modesty screen, sink, hand dryer, baby changing surface etc with costs approximately £10k. T. E to continue to investigate

Grass cutting at St Michael's – it was resolved to cut the grass maximum 6 times a year going forward.

Proposed: T. Fryer, Seconded: T. Eastwood, All in favour

Adult Exercise Equipment – it was resolved to replace the broken equipment as and when needed.

Proposed: T. Fryer, Seconded M. Joannes, All in favour

Gates to the Playground – T. Eastwood to continue to investigate. It was resolved that if he is unable to provide the parts then they would be ordered from the supplier

Proposed: M. Joannes, Seconded T. Fryer, All in favour

5. Elections and Vacancies

Councillor vacancies: 1 vacancy

6. Report on merits of Skate Parks and Pump Tracks

Luke Russell gave a presentation on the merits of skate parks and pump tracks, stating that this was for educational rather than operational purposes.

Pump track – these are usually made of asphalt / rubber (synthetic) and have a lower risk of accidents and are suitable for all types of skateboards, bikes, scooters and wheelchairs. However if someone gets hit by another rider they will get hit harder due to the potential speed built up.

Maintenance is minimal, with the area around it requiring attention.

Skate Garden / plaza – these have rails and stairs built in and have a higher risk of landing and breaking bones. There are various versions made with different materials: Concrete with steel rails and coping, Steel with steel rails and coping, Wood with steel rails and coping, Skatelite; paper content derived from recycled and sustainably harvested forests with steel rails and coping.
Those that use steel can heat up, rust, bulge and do require maintenance.

T. Eastwood noted that the pump tracks in Crowborough and Wrotham seem to work well, but that the skate park in Hadlow doesn't appear to be utilised very often.

L Russell stated that in his opinion a skate park would not fit in the current bike track area, but that a pump track would.

(L. Browning and L. Russell left)

7. Reports from County Councillor, Borough Councillors, PCSO & Community Warden

Borough Councillor M Boughton gave a report on the following items:

The Crossing on Church Lane will need to be added to the EPPC HIP. At the moment any measures to be put in place require further justification. M Piscina stated that a meeting with KCC Highways to review the current HIP was being arranged in August and would ensure this was discussed during the meeting.

Bus passes for anyone aged 65 and over can be used at any time of the day through August.

KCC's consultation on Community Warden Service is now underway and EPPC can respond.

TMBC – The parking issues around the Freehold and centre of the village are now back on the list to be reviewed for restrictions. The waiting list is around 18 months so there won't be an immediate resolution and in the meantime parking enforcement will continue.

Section 106 Agreements – this is ongoing with the old Rose and Crown site (Rose Mews) It was resolved that M. Boughton would arrange a meeting with Chelsea at TMBC to discuss how to apply to drawdown the monies and the process involved going forward.

(M Boughton left)

8. To adjourn in order to enable members of the public to address the meeting

8.1.1 Correspondence received from a resident enquiring about any land available for hire for dog exercising. The council is unaware of any land available at this time.

8.1.2 The owner of Pam's Pantry has asked the council if they have any objection to a mobile unit being placed on the Methodist Church car park whilst their new premises are built. It was resolved to respond that the council do not own the land so they would need to contact the Methodist Church, but that they have no objections.

8.2 None present

9. To receive a report from the Chairman / Clerk.

Clerk's report: M Piscina reminded the council that there will be no meetings will be held in August. Any Planning Applications or urgent items that are received during that time will be emailed out and responses noted, with the decisions being ratified at the September meeting if required. M. Williams also stated that the Clerk has the power to respond on behalf of the council if required during August.

10. Groups & Organisations: Members who attended any committee meeting of the Parish Council will be invited to give a brief report.

10.1 The Climate Change Committee reported back on the plans for the refurbishment of the Methodist Church. The current bushes and vegetation outside the church will be removed, allowing greater wheelchair access and the option to replace with smaller plants and bushes.

- 10.2 To discuss and resolve quotes for the installation and removal of the Christmas lights:
The Events Committee received 3 quotes for the lights installation and removal. They proposed accepting the quote for £2,900. It was resolved the council would accept the quote.
Proposed: M. Joannes, Seconded T. Eastwood, all in favour.
M. Piscina requested clarification on sponsorship funds attained for budget purposes.
- 10.3 To receive an update regarding the Jubilee Hall kitchen upgrade
Covered under Point 4
- 10.4 To receive and resolve draft plan and schedule of works for the proposed Jubilee Hall toilets
Covered under Point 4

11. Members who attended any meeting on behalf of EPPC not included elsewhere on the agenda will be invited to give a report.

It was noted that M. Williams attended the Scrutiny Committee on 5th July.

12. Finance

- 12.1 To review and approve Bank Reconciliations and Accounts for April, May and June 2023.
All bank reconciliations were approved

Proposed: M. Joannes, Seconded: Tony Eastwood, All in favour

- 12.2 To review and approve Schedule of Upcoming Payments (attached)
The Schedule of Upcoming Payments (attached) were approved.

Proposed: M. Joannes, Seconded: Dale Fairless, All in favour

- 12.3 To review current budget spend

The quarterly budget spend was reviewed. Clerk requested that the councillors inform her if they feel anything has been put under the wrong cost code.

- 12.4 To discuss and resolve received and proposed requests for grants and donations
- none received

- 12.5 To discuss and resolve quotes received:

Carpark – It was resolved to have the car park hedges cut back ahead of any works done to the carpark, gaining at least 75cm of depth to the carpark along the hedge line. Quotes will be attained by the office.

Proposed: T. Fryer, Seconded D. Fairless, All in favour

Carpark – Three quotes were put forward to the council for the resurfacing works. Subject to querying the costs of replacing the kerbs and speed bumps, it was resolved to accept Option 2

Proposed: M. Barton, Seconded M. Joannes, All in favour

Maintenance of Trees at Holy Trinity – it was resolved to accept the quote of £420 for having the lime trees and suckers removed.

Proposed: T. Eastwood, Seconded M. Joannes, All in favour

13. 'Family Funzone'

A response regarding the grant request had still not been received at the time of the meeting. Due to the vast number of applications, the response was delayed from week commencing 3rd July and expected any time now. The council felt that it was a worthwhile project to run to support residents during the school holidays and had received good feedback when speaking to residents.

It was resolved that if the grant request was declined then the council would cover the costs on this occasion. Budget was set at £100 per day for a maximum of 9 days.

Proposed: M. Joannes, Seconded: T. Eastwood All in favour

15. Bye Laws

T. Eastwood gave an update on the current Bye Laws that date back to 1986. They require updating and he has reviewed the process that must be completed in order to update them. There are model bye-laws that are set down by the government. T. Eastwood to circulate his notes on these, with new guidance. It

was resolved for all councillors to review T. Eastwood's full copy of the bye-laws with annotations and then feedback at September's meeting.

16. Sewage in Rivers

The council reviewed the policy proposed by the Climate Committee, and it was resolved to adopt it by the council.

Proposed: M. Williams Seconded: M. Joannes All in favour

17. Planning

23/01402/FL | Natural England pond creation for Great Crested Newts under District Level Licensing | Orchard Land East Of Playing Fields Church Lane East Peckham Tonbridge Kent

<https://publicaccess2.tmbc.gov.uk/online-applications/applicationDetails.do?activeTab=dates&keyVal=RX05L8QHKM100>

There were no objections and all in favour of the application

18. Matters for discussion in private

19. Matters to be discussed and decided at the next meeting.

Date and Time of next meeting: *Wednesday 20th September at 7pm*

Schedule of Upcoming Payments – July 2023

£

KS Cleans	£725.00
KS Cleans	£80.00
T&M BC	1,152.67
NEST	212.84
HMRC	535.08

Grassland Services	£TBC
Mark Edwards	£TBC