

# EAST PECKHAM PARISH COUNCIL

Clerk to the Council, Mrs M Piscina,  
East Peckham Jubilee Hall, Pippin Road, East Peckham, Kent, TN12 5BT  
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15<sup>th</sup> June 2023

Dear East Peckham Parish Councillors,

**YOU ARE HEREBY SUMMONED TO ATTEND** a Full Council Meeting of the Parish Council on Wednesday 21<sup>st</sup> June 2023 in the Meeting Room at the Jubilee Hall, Pippin Road, East Peckham, TN12 5BT at 7pm

M. Piscina, Parish Clerk

## **AGENDA**

**NOTICE OF MEETING – Public Notice of the meeting has been given in accordance with Schedule 12, Para 10(2) of the Local Government Act 1972. The meeting is open to the press and public and may be filmed**

**Mobile phones must not be used during meetings**

**The meeting will adjourn to take questions from the public, the public may not speak at any other time unless invited to do so by the chairman**

**Only one conversation may happen at a time**

**All decisions require a proposer and a show of hands, a seconder is recommended.**

**Councillors are reminded of the seven Nolan Principles and Code of Conduct for conduct of people in public life.**

1. **Apologies for absences and absentees:** To receive and approve any apologies.
  
2. **Declarations of Interests and/or lobbying**  
**Reminder to Members to disclose either a Pecuniary Interest or Other Interest in any item on the Agenda.** *Please note that the clerk cannot advise members on this. Members are personally responsible for declaring an interest. Members are respectfully advised to read the Code of Conduct for information. Councillors are responsible for ensuring that their Registers of Interests are up to date (within 28 days of any changes).*
  
3. **Minutes of the previous meeting -** To confirm the accuracy of the minutes of the meeting held on 10<sup>th</sup> May 2023
  
4. **To offer a report on items discussed and resolved at the last meeting**
  
5. **Elections and Vacancies**
  - 5.1 Councillor vacancies: 1 vacancy
  
6. **Reports from County Councillor, Borough Councillors, PCSO & Community Warden**
  - 6.1 Update on current local policing provision for East Peckham
  - 6.2 Update on future of Community Wardens
  
7. **To adjourn in order to enable members of the public to address the meeting**
  - 7.1 To receive correspondence from residents
  - 7.2 To take questions from residents

8. **To receive a report from the Chairman / Clerk.**
  
9. **Groups & Organisations:** Members who attended any committee meeting of the Parish Council will be invited to give a brief report.
  - 9.1 To receive reports from the Chairman of Committees, Sub-Committees and Working Groups that have met in the last 4 weeks
  - 9.2 To discuss and resolve placement of the refurbished benches
  - 9.3 To receive an update and to resolve any decision regarding the Jubilee Hall kitchen upgrade
  - 9.4 To discuss and resolve potential requirements for car park resurfacing quotes
  - 9.5 To discuss and resolve increasing the Assets Committee spend limit to £1000
  
10. **Members who attended any meeting on behalf of EPPC not included elsewhere on the agenda will be invited to give a report.**
  - 10.1 To receive important notes and feedback on any trainings undertaken
  - 10.2 To receive an update or report for any external or other meetings attended
  
11. **Finance**
  - 11.1 Bank Reconciliations to be approved for April and May 2023.
  - 11.2 To review and approve schedule of upcoming payments
  - 11.3 To review current budget spend to date
  - 11.4 To discuss and resolve received and proposed requests for grants and donations
  - 11.5 To discuss and resolve quotes received, including playground gates, adult gym equipment inspection vs replacement of current equipment
  - 11.6 To review and Approve 2022/2023 AGAR
  
12. **Parish Council training requirements:** To consider training opportunities for members/clerks  
NALC events: <https://www.nalc.gov.uk/our-events>  
KALC bitesize training: [https://www.kentalc.gov.uk/Bitesize\\_Training\\_31970.aspx](https://www.kentalc.gov.uk/Bitesize_Training_31970.aspx)  
Scribe – organising successful community events.  
<https://www.scribeaccounts.com/blog/scribe-academy-tm-season-4-free-webinars-for-local-council-clerks-and-councillors>
  
13. **Parish Online, Newsletter, Website, Communications and Office –** To receive any updates.
  - 13.1 Update on the new Parish Council website.
    - 13.1.1 Conformation to Accessibility Standards of website and documents posted on it.
  
14. **East Peckham Playing Fields Development**
  - 14.1 - Football pitch lining
  - 14.2 - Public toilets
  - 14.3 – Potential development of facilities available
  
15. **Bye Laws and Public Spaces Protection Order**
  
16. **Matters for discussion in private**
  
17. **Matters to be discussed and decided at the next meeting.**

**Date and Time of next meeting:** *Wednesday 19<sup>th</sup> July at 7pm*