

EAST PECKHAM PARISH COUNCIL

East Peckham Jubilee Hall, Pippin Road, East Peckham, Kent, TN12 5BT
Telephone: 01622 871309 Email: councilmanager@eastpeckham-pc.gov.uk

21st April 2023

Dear East Peckham Parish Councillors,

YOU ARE HEREBY SUMMONED TO ATTEND a Full Council Meeting of the Parish Council on Wednesday 26th 2023 in the Meeting Room at the Jubilee Hall, Pippin Road, East Peckham, TN12 5BT at 7pm.

J. Perretta Assistant Clerk – Minute taker

MINUTES

1. **Apologies for absences and absentees:** To receive and approve any apologies.

Present – Cllrs M. Williams, D. Seal, L. Browning, M. Joannes, T. Fryer, M. Barton, T. Eastwood

Absent – Cllr S. North - Holiday. S. Hudson (TMBC) – apologies given.

Also present – Assistant clerk J. Perretta & 7 residents.

2. **Declarations of Interests and/or lobbying**

Reminder to Members to disclose either a Pecuniary Interest or Other Interest in any item on the Agenda.

Please note that the clerk cannot advise members on this. Members are personally responsible for declaring an interest. Members are respectfully advised to read the Code of Conduct for information. Councillors are responsible for ensuring that their Registers of Interests are up to date (within 28 days of any changes).

D. Seal has knowledge of previous owners and hedge ownership in agenda discussion point 14.

3. **Minutes of the previous meeting** - To confirm the accuracy of the minutes of the meeting held on 20th March 2023. Minutes approved –

Prosper – D. Seal

Seconder – L. Browning

Show of hands.

4. **To offer a report on items discussed and resolved at the last meeting – See action point 9 for notes.**

5. **Elections and Vacancies (after 8th May 2023)**

5.1 **Councillor vacancies:** 1 vacancy

6. **Reports from County Councillor, Borough Councillors, PCSO & Community Warden** – No reports given.

7. **To adjourn in order to enable members of the public to address the meeting**

7.1 **To receive correspondence from residents**

7.2 **To take questions from residents**

A resident asked Cllr D. Seal why he was unable to discuss point 14 on the agenda and what conflict of interest means.

8. **To receive a report from the Chairman / Clerk.** – Assistant Clerk offered a report in section 10.1 of the agenda under trainings undertaken.

- 9. Groups & Organisations: Members who attended any committee meeting of the Parish Council will be invited to give a brief report.**
- 9.1 To receive reports from the Chairman of Committees, Sub-Committees and Working Groups that have met in the last 4 weeks.**
T. Eastwood offered a report on asset maintenance actioned. This includes the completion of the wooden stairs works completed to access the hall loft. The completion of additional CCTV to cover the bins and containers at the hall. CCTV to cover the public toilets, The erection of bollards in the field to prevent unauthorised access.. He also reported a loose man hole cover to KCC. T. Eastwood requested that should he wish the clerks to receive quotations regarding an asset we are to proceed with this to present to council regardless of clerk/RFO's cost saving views. It was requested that the clerk along with Cllr D. Seal would receive energy saving information from the solar panels to have on record should anyone request this .T. Eastwood has requested all asset works are to be signed off by himself before any final payment is made to the contractor.
- 9.2 To receive an update and to resolve any decision regarding the Jubilee Hall kitchen upgrade from D. Seal.**
D. Seal has offered a report on the contractors and the quote provided. Quotation will be presented at next full council meeting after the elections.
- 9.3 To discuss and resolve future placement of the now-completed wooden benches – It was discussed and decided the clerk would seek permission from the local shops for permission to have benches to be reinstated in the previous location and confirm the Parish Council would take ownership of these. Decision deferred.**
- 9.4 To discuss and resolve if wish to apply for the Parish Council Community Cost of Living Support Grant – Deferred.**
- 10. Members who attended any meeting on behalf of EPPC not included elsewhere on the agenda will be invited to give a report.**
- 10.1 To receive important notes and feedback on any trainings undertaken – D. Seal attended an online training session by KALC regarding speed awareness and local plan.**
- 10.2 To receive an update or report for any external or other meetings attended – Assistant Clerk J. Perretta attended a “get your councillors off to a flying start” training. This was training on councillor inductions and welcome training for new councillors.**
- 11. Finance**
- 11.1 To review and approve Accounts and Bank Reconciliation as at 31st March 2023.- Deferred.**
- 11.2 To approve and review previous outstanding Account and Bank Reconciliations – Deferred.**
- 11.3 To discuss and resolve requests for grants and donations – Deferred..**
- 11.4 To discuss and approve quotes received – Deferred.**
- 12. Parish Council training requirements:** To consider training opportunities for members/clerks NALC events: <https://www.nalc.gov.uk/our-events>
KALC bitesize training: https://www.kentalc.gov.uk/Bitesize_Training_31970.aspx
Scribe – organising successful community events.
<https://www.scribeaccounts.com/blog/scribe-academy-tm-season-4-free-webinars-for-local-council-clerks-and-councillors>
- 13. Parish Online, Newsletter, Website, Communications and Office – To receive any updates.-**
T. Fryer is looking at Parish Online and will update all at the next meeting. Parish Online subscription to be renewed.

14. **Planning Application received comment to TMBC (deadline 27th April)**

TN/23/00688/HN

Notification under the Environment Act 1995 and the Hedgerow Regulations 1997. Removal of 67.81m length of hedgerow to ensure unrestricted access to land | Brook Farm 141 Church Lane East Peckham Tonbridge Kent TN12 5JJ – Council voted to strongly object to this

www.tmbc.gov.uk/view-planning-applications

Strongly objected due to the age and ecological importance of the hedge. 6x residents attended to express their objections and reasons for this.

Proposer – T. Eastwood

Seconder – M. Joannes

TM/23/00702/FL 223 Tonbridge Road East Peckham Tonbridge Kent TN12 5JX

Erection of stainless steel 18.5m chimney stack to disperse the exhausted air. Air from the new 35,000 M3/HR thermal oxidiser. The thermal oxidiser is being installed to meet the environmental protection requirement.

No objection.

Proposer – M. Joannes

Seconder – D. Seal

Show of hands.

TM/23/00689/FL Land Northeast Of Bower Mount Oast Snoll Hatch Road East Peckham Tonbridge Kent

Conversion of existing stable to a new dwelling and hard and soft landscaping.

No objection.

Proposer – M. Joannes

Seconder – D. Seal

Show of hands.

14. **Chidley Cross: Discuss implications of footpath and possible one way system - Deferred**

15. **Public Footpaths – Monitoring, mapping and creating a network** – T. Fryer is actioning this with the use of Parish online. T. Fryer and M. Barton will speak to garden centre for information and local knowledge.

16. **Matters for discussion in private** – further information required - Deferred

17. **Matters to be discussed and decided at the next meeting.**

Date and Time of next meeting – 10.05.23 at 7pm