

# EAST PECKHAM PARISH COUNCIL

Clerk to the Council, Miss. E Ellis  
East Peckham Jubilee Hall, Pippin Road, East Peckham, Kent, TN12 5BT  
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## Minutes

18<sup>th</sup> July 2022, 7pm, Jubilee Hall Meeting Room

1. **Apologies for absences and absentees:** To receive and approve any apologies.  
Present:  
Cllrs M. Williams (chairman), M. Barton, M. Ferguson, T. Eastwood, M. Joannes  
Also present - J. Perretta (assistant clerk), R. Mewett, (resident) County Cllr S. Hudson.  
Apologies: D. Seal & T. Fryer on holiday, S. North in London, L. Browning unwell.  
Borough Councillor, J. Sergison.  
Non-Attendance: Borough Councillors H. Rogers, J. Anderson & J. Vincent (PSCO)
2. **Declarations of Interests and/or lobbying**  
None declared
3. **Elections and Vacancies**  
3.1 **Councillor vacancies:** 1 vacancy exists so the Parish Councillor can co-opt –  
Application received from R. Mewett to be reviewed. Decision to be made by show of hands at close of meeting.  
R. Mewett was in attendance. Chairman M. Williams asked all present if they had any questions, they wanted to ask him. No questions were asked. R. Mewett was asked if he had any questions and he had no questions.
4. **Reports from County Councillor, Borough Councillors, PCSO & Community Warden**  
County councillor S. Hudson read out her emailed statement regarding Children's partnership group, Leisure passes, Fire and Rescue could be taking strike action, Kent police regarding speeding motorbikes. In the absence of any of our Borough Councils, S. Hudson provided the council with an update, TMBC will be employing a specialist Litter Company, to assist with catching fly tipping. Update on the local plan. Bus 208 will be continuing to operate for the forthcoming school year. Update on My Community app.  
Chairman M. Williams read out the statement email from Diane the Community warden regarding scamming on the increase and looking after elderly residents in the heat wave. It was confirmed by assistant Clerk JP that this information has been put on the Parish Facebook page.
5. **To adjourn in order to enable members of the public to address the meeting**  
5.1 To receive correspondence from residents.  
No correspondence had been received.  
5.2 To take questions from residents  
A resident stated there is a stand pipe in Medway Meadows. Assistant clerk JP has investigated this and a stand pipe could not be found. 20/07.  
The same resident also stated residents were experiencing low or no water – What are the PC planning to do. JP explained that TMBC have informed us of low pressure and some residents experiencing no water. They are looking into using the Jubilee Hall as a water collection centre if needs be. We are waiting on instructions from the water provider before informing residents.  
No other correspondence from any other resident by email etc.

**6. Full Council Minutes**

6.1 To confirm the accuracy of the minutes of the meeting held on 20<sup>th</sup> June 2022

Chairman M. Williams Signed and confirmed.

Proposer – M. Barton

Seconder – M. Joannes

Show of hands - unanimous

**7. Allotments**

7.1 To receive an update from the committee, Clerk and representative

Assistant Clerk J. Perretta explained the new troughs have been delivered and confirmed that we are awaiting a reply from Hocu (plumbers) to attach, supply and fit the connections.

Chairman M. Williams updated all present that the 1<sup>st</sup> August was still the water connection date. J. Perretta updated that there are still some empty plots. During the discussion on the outstanding works on the old allotments. It was proposed by T. Eastwood, seconded by M. Ferguson that the gate should remain in place, this was unanimously agreed by a show of hands.

**8. Groups & Organisations:** Members who attended any committee meeting of the Parish Council will be invited to give a brief report.

8.1 To discuss and agree actions from Events Sub-Committee

Chairman M. Williams – informed the council of plans so far proposed for the Halloween, firework and Christmas light switch on event, including timings, stalls, sponsorship, activity walk (Halloween) and fireworks. Chairman M. Williams informed all present that the PTA may want to arrange a fireworks display on the playing field, Chairman M. Williams explained the PC's insurance will not cover this type of event, so the PTA would have to use their own insurance. MW explained that once we have confirmed sponsorships for the events, then the budgets would then be changed accordingly.

Proposer – M. Joannes

Seconder – T. Eastwood

Show of hands – Unanimous

8.2 To discuss and agree actions from Planning & Transportation Committee and Local Developments Sub-Committee

MW informed the council that our response that has been sent to TMBC. No further discussion.

Proposer – M. Joannes

Seconder – T. Eastwood

Show of hands - Unanimous

**9. Members who attended any meeting on behalf of EPPC not included elsewhere on the agenda will be invited to give a report.**

9.1 To receive important notes and feedback on internal communications training

(T.E. to provide feedback and others whom attended)

Cllrs M. Ferguson and T Eastwood gave feedback on the GDPR course they attended and will forward the expected follow up screen slides and training notes to J. P

9.2 Dementia Friends Community update.

Chairman M. Williams informed all present of the forthcoming Dementia groups Afternoon Tea, Saturday 10<sup>th</sup> September at Curran Hall and next meeting date of 6<sup>th</sup> September.

**10. Finance**

10.1 Bank Reconciliations as at 1<sup>st</sup> July - Deferred due to no bank statement  
(To follow)

10.2 Financial Transactions for approval – Cllrs M. Williams (chairman), M. Ferguson, M. Joannes, M. Barton, T. Eastwood looked at the transaction report and Cllr T. Eastwood asked what Nest was, assistant clerk JP explained this is the staff pension scheme. No other questions and transactions were approved following a show of hands.

10.3 Financial Transactions that have not been approved or minuted.

10.4 To discuss and approve donation and grant requests – None requested

10.5 To discuss and approve quotes received –

Decorating - Assistant clerk JP provided Cllrs 2 quotations.

It was agreed to proceed with the quote for £7590.00 inclusive of works and materials.

Proposer – M. Ferguson

Seconder – M. Joannes

Show of hands – Unanimous

Dropped kerb – Discussed with all Cllrs present and approved quote - £2,000 + VAT

Proposer – M. Ferguson

Seconder – M. Barton

Show of hands – Unanimous

Tree survey/maintenance – Discussed with all Cllrs present and approved quote - £1195.00

Proposer – M. Barton

Seconder – M. Joannes

Show of hands - Unanimous

**11. Parish Council training requirements:** To consider training opportunities for members/clerks  
Cllrs M. Williams & T Eastwood are currently booked onto courses. All Cllrs have been asked if there are any courses they are interested in and explained the importance of training.

**12. Parish Online, Newsletter and Website**

12.1 To review surveys returned re: communications and events

Chairman M. Williams informed the council of the survey results and suggested we look at holding Parish Council surgeries in the near future.

Proposer – M. Williams

Seconder – M Barton

Show of hands - unanimous

**13. Policies**

13.1 To adopt new or review out of date policies

No policies were available for reviewing.

**14. Church:** To receive any updates or information

14.1 To review grass cutting contract

Assistant Clerk provided M. Williams with a contract that had been discussed with the Rev Anthony Carr which Clerk E. Ellis had agreed. Chairman M. Williams asked the council if EPPC would agree to continue to maintain the Holy Trinity church yard and to provide cutting to a maximum of 10 times per year and that the Chairman can sign the Contract along with E. Ellis (Clerk). It was resolved to agree.

Proposer – M. Joannes

Seconder – M. Ferguson

Show of hands – Unanimous

**Matters for discussion in private:**

A show of hands was held on the co-option of R. Mewett.  
The result being, in favour – 4 and against – 1,  
Rick Mewett was therefore co-opted to the council.

Litter picking –

Chairman asked the Councillors present, that due to the amount of litter being thrown down in the roads and playing field, if they would be happy for the clerks to approach Michael to see if he would like to increase his hours by an additional 4 hours per week.

Proposer – M. Joannes

Secunder – T. Eastwood

Show of hands – Unanimous

**Date and Time of next meeting:** To confirm as 19<sup>th</sup> September 2022 at 7.00 p.m.