

EAST PECKHAM PARISH COUNCIL

Clerk to the Council, Miss. E Ellis
East Peckham Jubilee Hall, Pippin Road, East Peckham, Kent, TN12 5BT
Telephone: 01622 871309 Email: councilmanager@eastpeckham-pc.gov.uk

11th July 2022

Dear East Peckham Parish Councillors,

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of the Parish Council on Monday, 18th July 2022 in the Meeting Room at Jubilee Hall, Pippin Road, East Peckham, TN12 5BT at 7.00pm
Emily Ellis, Parish Clerk

AGENDA

NOTICE OF MEETING – Public Notice of the meeting has been given in accordance with Schedule 12, Para 10(2) of the Local Government Act 1972. The meeting is open to the press and public and may be filmed

Mobile phones must not be used during meetings

The meeting is open to press and public

The meeting will adjourn to take questions from the public, the public may not speak at any other time unless invited to do so by the chairman

Only one conversation may happen at a time

All decisions require a proposer and a show of hands, a seconder is recommended.

1. **Apologies for absences and absentees:** To receive and approve any apologies.
D. Seal on holiday
2. **Declarations of Interests and/or lobbying**
Reminder to Members to disclose either a Pecuniary Interest or Other Interest in any item on the Agenda. *Please note that the clerk cannot advise members on this. Members are personally responsible for declaring an interest. Members are respectfully advised to read the Code of Conduct for information. Councillors are responsible for ensuring that their Registers of Interests are up to date (within 28 days of any changes).*
3. **Elections and Vacancies**
 - 3.1 **Councillor vacancies:** 1 vacancy for Parish Councillor to co-opt – Application received from R. Mewett to be reviewed. Decision to be made by show of hands at close of meeting.
4. **Reports from County Councillor, Borough Councillors, PCSO & Community Warden**
5. **To adjourn in order to enable members of the public to address the meeting**
 - 5.1 To receive correspondence from residents
 - 5.2 To take questions from residents
6. **Full Council Minutes**
 - 6.1 To confirm the accuracy of the minutes of the meeting held on 20th June 2022
7. **Allotments**
 - 7.1 To receive an update from the committee, Clerk and representative

8. **Groups & Organisations:** Members who attended any committee meeting of the Parish Council will be invited to give a brief report.
 - 8.1 To discuss and agree actions from Events Sub-Committee
 - 8.2 To discuss and agree actions from Planning & Transportation Committee and Local Developments Sub-Committee

9. **Members who attended any meeting on behalf of EPPC not included elsewhere on the agenda will be invited to give a report.**
 - 9.1 To receive important notes and feedback on internal communications training (T.E. to provide feedback and others whom attended)
 - 9.2 Dementia Friends Community update

10. **Finance**
 - 10.1 Bank Reconciliations as at 1st July (To follow)
 - 10.2 Financial Transactions for approval
 - 10.3 Financial Transactions that have not been approved or minuted
 - 10.4 To discuss and approve donation and grant requests
 - 10.5 To discuss and approve quotes received
 - Decorating
 - Dropped kerb
 - Tree survey/maintenance

11. **Parish Council training requirements:** To consider training opportunities for members/clerks

12. **Parish Online, Newsletter and Website**
 - 12.1 To review surveys returned re: communications and events

13. **Policies**
 - 13.1 To adopt new or review out of date policies

14. **Church:** To receive any updates or information
 - 14.1 To review grass cutting contract

15. **Matters for discussion in private:**
To vote on application for Parish Councillor from R. Mewett.

Date and Time of next meeting: To confirm as 19th September 2022 at 7.00 p.m.