

# EAST PECKHAM PARISH COUNCIL

Clerk to the Council, Miss. E Ellis  
East Peckham Jubilee Hall, Pippin Road, East Peckham, Kent, TN12 5BT  
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## Minutes

1. **Apologies for absences:** Cllrs H. McGovern and M. Ferguson  
**Attendees:** Cllrs M. Williams (Chair), S. North, L. Browning, D. Seal, M. Joannes, M. Barton, T. Fryer, T. Eastwood  
**Also attending:** Borough Councillor H. Rogers, County Councillor S. Hudson, E. Ellis (Clerk), J. Perretta (Assistant Clerk), 7 residents.
2. **Declarations of Interests and/or lobbying**  
D. Seal declared an interest in TM/22/00654/FL, The Barn, 26 Church Lane
3. **Elections and Vacancies**
  - 3.1 **Election of Chairman for 2022/2023** – M. Barton proposed, L. Browning seconded and a show of hands resolved to agree that M. Williams continue as Chair. M. Williams accepted.
  - 3.2 **Election of Deputy Chairman for 2022/2023** – T. Fryer proposed, S. North seconded and a show of hands resolved to agree that D. Seal become Deputy Chair. D. Seal accepted.
  - 3.3 **Councillor vacancies:** 1 vacancy for Parish Councillors – no applications received
4. **Reports from County Councillor, Borough Councillors, PCSO & Community Warden**  
**County Councillor S. Hudson:** Allington recycling centre is now open and takes all elements of green recycling. There is a new bin outside Autosportiva, Branbridges Road, which is being emptied daily. S. Hudson attended a committee meeting re: 208 bus and it is still being considered. 3 County Councillors are responsible for different sections of Seven Mile Lane.  
**Borough Councillor H. Rogers:** Khan Spice and Church Lane developments: no update. Recommendation for all residents to report issues direct to planning enforcement/waste services. Taxi maximum rate has been increased inline with fuel price increases. Grant achieved from central government for £37,000 to prevent idling at traffic lights/junctions. £25,000 repaid in council tax rebates so far. Local Plan should be at Section 18 for public comment by September. Review of reduction of planning committees postponed for 1 year.
5. **To adjourn in order to enable members of the public to address the meeting**  
Resident thanked M. Williams for work as chair  
Resident complained of speeding on the bypass: Clerk will share link on FB and website to report speeding  
Churchyard grass cutting queried: M. Williams clarified there was a grant from TMBC for the PC to do this 2014-2017. An agreement will be reviewed.
6. **Full Council Minutes**
  - 6.1 To confirm the accuracy of the minutes of the meeting held on 25<sup>th</sup> April 2022 – proposed by D. Seal, seconded by M. Barton and resolved to agree to sign the minutes by a show of hands.
7. **Allotments**
  - 7.1 To receive an update from the committee and Clerk

No current update other than Clerk has spoken to KCC highways and the water installation may be brought forward.

- 7.2 To approve any outstanding costs – S. North proposed, T. Fryer seconded and a show of hands resolved to agree that 10 galvanised bollards be installed around the allotment car park to prevent access from the car park on to the Playing Fields at a cost of £1,910.

## 8. Jubilee Hall & Playing Fields

- 8.1 To discuss and agree decorating, refurbishment and testing for Jubilee Hall  
M. Ferguson proposed, M. Barton seconded and a show of hands resolved to agree that the flooring be sanded, sealed and relined by ACC Leisure at a cost of £6,840.  
M. Barton proposed, S. North seconded and a show of hands resolved to agree that the hall, entrance, toilets, office and outside be repainted at a cost of £7,800 by Paint Perfection.
- 8.2 To review issues (such as dog fouling and littering) in the Playing Fields and agree on any actions to mitigate this

## 9. Village matters

- 9.1 To discuss and agree on actions for public toilet cleaning, TMBC grant for public toilets  
S. North proposed, T. Fryer seconded and a show of hands resolved to agree that Kent Drainage repair all issues with the public toilets and KS Cleans take over the cleaning 3 times a week.

## 10. Groups & Organisations: Members who attended any committee meeting of the Parish None

## 11. Members who attended any meeting on behalf of EPPC not included elsewhere on the agenda will be invited to give a report.

Council will be invited to give a brief report.

**Nurse's Fund** – D. Seal is making progress with achieving the funding

**Flood Defences** – D. Seal provided an update that the current flood defence works won't be finished until 2025.

**Environment Calculator** – T. Fryer provided an update that after recent training, there is an environment calculator available and it is recommended that 5% of expenditure be spent on combatting emissions.

## 12. Finance

- 12.1 Bank Reconciliations as at 1<sup>st</sup> May – Signed by M. Williams
- 12.2 Financial Transactions for approval - None
- 12.3 Financial Transactions that have not been approved or minuted - None
- 12.4 To discuss and approve donation and grant requests - None
- 12.5 To discuss approve quotes received for building and maintenance work – as point 8
- 12.6 To review and agree hire costs – to be reviewed by finance committee
- 12.7 To discuss and agree on any requirements for insurance (e.g. age range covered) – Clerk to email Kevin, insurance broker.

## 13. Review committee structure

- 13.1 To review and agree the number of committees and their roles – see attached
- 13.2 To review and agree committee members – see attached

## 14. Parish Council training requirements: To consider training opportunities for members/clerks

## 15. Parish Online, Newsletter and Website

- 15.1 To discuss and agree on communications between residents and PC – survey in annual report
- 15.2 To review and agree on branding/logos – logo approved
  
- 16. Policies**
  - 16.1 To adopt any updated policies – updated Standing Orders to be approved at next meeting
  
- 17. Church:** To receive any updates or information – none
  
- 18. Planning and Transportation**
  - 18.1 **TM/22/00654/FL                      The Barn 26 Church Lane**  
Installation of swim spa in garden
  - TM/22/00843/FL                      57 Pound Road**  
Removal of two chimneys and erection of single storey rear extension
  - TM/22/00920/FL                      10 Bramley Road**  
Single storey rear extension to replace existing conservatory
  - TM/22/01013/TNCA                  Walnut Tree Cottage 50 Addlestead Road**  
1 x Cypress

The Parish Council has no objections to any of the 4 applications above.

**TM/22/00174/B** Little Mill 212 Tonbridge Road  
Listed Building: Minimum number of measures to prevent ingress of flood water APPROVED

**Road closures:** Blackmans Lane & Hartlake Road – 30<sup>th</sup> May to 21<sup>st</sup> October

- 19. Date and Time of next meeting:** To confirm as 20<sup>th</sup> June 2022 at 7.00 p.m.